

# STOKE SUB HAMDON PARISH COUNCIL



PARISH CLERK. Neil Bloomfield  
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Chairman: Mrs Lynda Foley Parish Clerk: Mr Neil Bloomfield

## All Council Meetings are open to the Public and Press

To: All Members of Stoke sub Hamdon Parish Council

29<sup>th</sup> June 2023

Dear Councillor,

You are summoned to the meeting of Stoke sub Hamdon Parish Council on **Wednesday, 5<sup>th</sup> July 2023 at 7.00pm** at the Hamdon Youth & Family Centre to transact the business in the agenda set out below.

Neil Bloomfield  
Parish Clerk

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respects for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting). As per Standing order 3(f) the public question comment time is limited to 5 minutes each, and the session should not exceed 30 minutes (unless directed by the chairman of the meeting)

## AGENDA

### **23/119 Recording of meetings**

Attention is drawn to the Councils policy on recording meetings. Those wishing to record meetings are asked to notify prior to or at the commencement of the meeting if they intend to audio/video record public proceedings. The council will record the meeting.

### **23/120 APOLOGIES FOR ABSENCE.**

Apologies for absence to be accepted by council.

### **23/121 DECLARATIONS OF INTEREST**

Members to declare any interests they may have in agenda items that accord with the requirements of the Council's Code of Conduct. To note declared interests and any dispensations granted. Councillors with a disclosable pecuniary interest (DPI) for any agenda item must request in writing, or immediately prior to the commencement of the meeting an interest to the proper officer who may grant a dispensation.

### **23/122 PUBLIC QUESTIONS**

Members of the public may raise relevant issues with council which maybe included on future agenda. Cllrs cannot make instant decisions on items not included on the agenda. Detailed responses will be in writing where appropriate.

### **23/123 ACCEPTANCE OF MINUTES OF LAST MEETING.** Extraordinary full council meeting 28<sup>th</sup> June 2023

### **23/124 CASUAL VACANCIES**

No election having been requested council will move to fill the three vacancies by cooption. Voting by show of hands unless a request for written ballot received by midday

### **23/125 DECLARATION OF ACCEPTANCE OF OFFICE.**

Newly elected Councillors are required to sign Declaration of Acceptance of Office prior to taking their seats.

**23/126 PLANNING      SCC/4058/2023**

***Extension of the Monument Quarry for extraction of Hamstone.***

Somerset Council has received the above application and the documents are available on the website [Planning Register : Somerset County Council](#)

An extension to the deadline for Parish Council comments has been agreed.

Comments can be submitted to the planning department which will be considered by the planning officer.

**23/125 PARISH COUNCIL WEBSITE-(Deferred from June Full Council)**

To consider the existing website in light of the auditor's recommendations.

**23/126 SAFEGUARDING POLICY**

Council to consider adopting Safeguarding Policy (enclosure 23/126)

**23/127 INTERNAL AUDIT**

To note the internal auditors report and consider action required.

**23/128 FINANCE**

Appendix A

**23/129 To note date of next Full Council Meeting Wednesday 6<sup>th</sup> September**

**23/130 MOTION TO EXCLUDE PRESS & PUBLIC**

Owing to the nature of agenda items 131,132 and 133, the press and public to be excluded as public discussion of the items would be prejudicial to the public interest by reason of the confidential and/ or commercially sensitive nature of the business to be transacted. Sec. 1 of The Public Bodies (Admission to meetings) Act 1960.

**23/131 HAMDON YOUTH & FAMILY CENTRE**

Existing legal agreements, structures and best practice.

**23/132 STAFFING MATTER**

To consider a contract of employment for the clerk to council.

**23/133 COUNCIL OFFICE ACCOMMODATION.**

Deferred from June council. To receive report/update from the Chair (enc 23/133)

**23/134 APPOINT A CONTRACTOR TO CARRY OUT EXTERNAL WORKS TO WINDOWS AT HYFC BUILDING, WEST STREET.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, disability, age), The Environment, Crime and Disorder, Health and Safety and Human Rights.