

Stoke sub Hamdon Parish Council

The Council Office
North Street Workshops,
Stoke sub Hamdon
TA14 6QR
clerk@stoke-sub-hamdon-pc.gov.uk



All Council Meetings are open to the Public and Press

To: All Members of Stoke sub Hamdon Parish Council

You are hereby summoned to a meeting of Stoke sub Hamdon Parish Council on **Wednesday 3rd July 2024, 7pm at the Council Office, North Street Workshops**, for the purpose of transacting the following business

Paul Gould
Chair

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respects for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting). As per Standing order 3(f) the public question comment time is limited to 5 minutes each, and the session should not exceed 30 minutes (unless directed by the chairman of the meeting)

Attention is draw to the Councils policy on recording meetings. Those wishing to record meetings are asked to notify prior to or at the commencement of the meeting if they intend to audio/video record public proceedings. The council will record the meeting.

AGENDA

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| 24/146 | TO RECEIVE ANY APOLOGIES FOR ABSENCE |
| 24/147 | DECLARATIONS OF INTEREST IN AGENDA ITEMS |
| 24/148 | APPROVAL OF MINUTES |
| 24/149 | PUBLIC SESSION |
| 24/150 | CRIME, DISORDER AND COMMUNITY SAFETY
To raise any concerns or issues within the Parish |
| 24/151 | HIGHWAY MATTERS
To raise any concerns or issues within the Parish that require action |
| 24/152 | CORRESPONDENCE
Members are asked to consider any correspondence that requires a decision |

- 24/153 PLANNING**
Council are requested to SANCTION new planning applications
- 24/154 FINANCE**
(a) Bank Reconciliation Statement as of 31st May 2024 – for APPROVAL
(b) Members will be asked to APPROVE a list of receipts and payments
- 24/155 DEFIBRILLATOR WORKING PARTY**
Council are asked to APPROVE the setting up of a short-term working party to review the current position of defibrillators in the parish and make recommendations back to the Council on ownership and associated management arrangements
- 24/156 HR COMMITTEE**
Members are asked to APPROVE the disbanding of the HR committee with immediate effect
- 24/157 STAFFING COMMITTEE**
Council are requested to APPROVE the setting up of a staffing committee, appointment of members and the Terms of Reference.
- 24/158 ALLOTMENT WORKING PARTY**
Members are asked to APPROVE the setting up of a short-term working party to confirm allotment owners, tenancy agreements and future communication arrangements and report back to Council.
- 24/159 DOG WASTE BINS WORKING PARTY**
Members to APPROVE a short-term working party to review the current position with dog waste bins within the parish and make recommendations to Council for a future capability within the village and associated costs.
- 24/160 USE OF COUNCIL OFFICE**
Council are asked to APPROVE the initial short-term use (3 months) of specific areas of the Parish Council office for use by the charity shop
- 24/161 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING.**
- 24/162 DATE AND TIME OF NEXT MEETING**
- 24/163 EXCLUSION OF PRESS AND PUBLIC**
Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted – Staffing Matter
- 24/164 APPOINTMENT OF INTERIM CLERK**
Council are requested to APPROVE the appointment of an interim clerk, 4th July to 30th September 2024 and AGREE the associated hours and rate of remuneration.

Paul Gould
Chair of Council