



The Council Office, North Street Workshops, Stoke sub Hamdon, TA14 6QR

**MINUTES OF THE ADDITIONAL MEETING OF STOKE SUB HAMDON PARISH COUNCIL HELD ON  
TUESDAY 9<sup>th</sup> SEPTEMBER 2025 at 6pm  
THE COUNCIL OFFICE, NORTH STREET WORKSHOPS, STOKE SUB HAMDON, TA14 6QR**

**Parish Councillors Present:** Cllr. S. Nelms, Cllr. A. Salter, Cllr. M. Hulett, Cllr. D Burton, Cllr. R. Merrick, Cllr. P. Berry and Cllr. D. Russell

Members of public: 0

Also in attendance: Mrs G Lowe (Clerk) and Terry Heath (RFO)

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**25/185 RECORDING OF MEETING**

There was no recording of the meeting.

**25/186 APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllrs Foley, Dullaghan, Middleton and Lewis. Somerset Councillor Bailey sent his apologies.

**25/187 DECLARATIONS OF INTEREST IN AGENDA ITEMS**

Cllr Nelms HYFC declared an interest as a Trustee of HYFCT (item 25/190)  
Terry Heath also declared an interest as a Trustee (with no voting rights) of HYFCT (item 25/190).

**25/188 RESOLUTION TO PASS INTO CLOSED SESSION**

Members **APPROVED** a resolution to move into a closed session excluding the press and public from the meeting due to the confidential nature of discussions (staffing consideration) according to the Public Bodies (Admission to Meetings) Act 1960

**25/190 HYFCT**

Cllr Nelms summarised recent resignations from the Hamdon Youth and Family Centre Trust (HYFCT) and the fact that of the remaining trustees, no one wanted to continue in the key roles of Chairman, Treasurer and Secretary. The trust isn't therefore fulfilling its obligations to the Parish Council, and have requested help to run the facility.

Members discussed the immediate options and concluded that the overriding priority is to ensure users safety and security. Cllr Merrick proposed another campaign to call for volunteers asking for help.

Members **APPROVED** up to £150 + VAT to print a leaflet to insert in the next newsletter.

Cllr Nelms will look at the various policies to ensure that they are up to date, and will also meet SES operatives to carry out the annual fire extinguisher service.

Cllrs Berry and Russell offered to help with a review of the documentation.

The clerk is to request legal advice from SALC for clarification on certain details, and mention the need for volunteers in the newsletter report. Members also asked the clerk to write to the trustees with a formal response from the Parish Council. Members **AGREED** to temporarily support the running of the facility.

**25/191 DATE OF NEXT MEETING**

The next meeting of the Parish Council will take place on **Wednesday 17<sup>th</sup> September 2025**, starting at 7:00pm in the Memorial Hall.

Meeting closed at 7.08 pm

Approved by.....

Date.....