

STOKE SUB HAMDON PARISH COUNCIL

MRS. SARAH MOORE, PARISH CLERK. 24 High Street, Stoke sub Hamdon, Somerset TA14 6PS
Tel: 01935 822455 E-mail: clerksshpc@hotmail.co.uk



MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY 2ND SEPTEMBER 2020 VIA ZOOM REMOTE MEETING APP

20/074/a PRESENT:

Members: Mrs Barbara Brooks, Mr Hugh Donovan, Mrs Lyn Foley, Mr Graham Middleton, Mrs Suzanne Nelms and Mr Bill Southcombe

Others: Mrs Sarah Moore (Clerk), Mr Mike Hewitson (District Councillor), Mr Neil Bloomfield (County Councillor) and 1 members of the public

20/074/b APOLOGIES:

Mr Andy Dawe and Mrs Rebecca Merrick,

20/075 DECLARATION OF INTEREST:

Cllr Brooks declared an interest in the Hamdon Youth Group, the Hamdon Youth & Family Centre, and the Memorial Hall

Cllr Donovan declared an interest in the Hamdon Youth & Family Centre

Cllr Foley declared an interest in the Community Shop

Cllr Nelms declared an interest in Friends of Ham Hill

Cllr Southcombe declared an interest in the Hamdon Community Arts Project

20/076 PUBLIC SESSION:

There were no public in attendance.

20/077 CO-OPTION:

Cllr Brooks welcomed Mrs Alex Schellenberg who is interested in joining the parish council. It was RESOLVED for Mrs Schellenberg to be co-opted onto the council.

As the meeting was being held remotely, the Clerk arranged to meet with Cllr Schellenberg the following day to sign the Declaration of Acceptance and to go thorough the Register of Interests.

The Clerk emailed the remaining meeting papers to Cllr Schellenberg.

Cllr Brooks said there were two other people interested in joining the council but were unable to attend the meeting.

(Cllr Middleton joined the meeting)

20/078 MINUTES OF PREVIOUS MEETING:

It was RESOLVED to approve and sign the Minutes of the July meeting and the Extraordinary meeting minutes.

20/079 MATTERS ARISING FROM MINUTES:

20/079/a Review of Action List

The Clerk reviewed the items on the Action List:

- i. Overhanging trees between Co-Op and Loder's Corner: Cllr Bloomfield reported that the Highways Superintendent will investigate this issue. Cllr Bloomfield agreed to chase this matter again Action Cllr Bloomfield
- ii. Stone clad litter bins (Stanchester) – This has been put on the list of jobs for the new lengthsman.

Cllr Brooks said the Conservation Officer responded regarding the application for the Hamdon Youth Centre by asking for more new information and drawings. Cllr Hewitson said he has sought some advice regarding listed buildings.

(Cllr Schellenberg left the meeting)

A discussion was held

(Cllr Schellenberg re-joined the meeting)

Cllr Foley asked what was happening with the planning application for the land and buildings in Great Field Lane. Cllr Hewitson said the developers have asked for the age restriction to be removed.

(Cllr Bloomfield left the meeting)

20/081 SPORTS & LEISURE:

20/081/a Hamdon Youth Centre:

Cllr Brooks said the centre was still closed and there is no income coming in. A Covid risk assessment has been carried out and everything is ready for when the centre re-opens.

Cllr Brooks gave an update regarding the modifications and quotes are being obtained. An asbestos survey has been carried out and there are no issues.

(Cllr Middleton left the meeting due to connection issues)

Other quotations have been obtained; CCTV - £1,749 excl. VAT and fire alarms - £2,540 excl. VAT. There are some urgent roof repairs that need to be carried out and the cost is £3,245 for the pitched roof and the flat roof will be £5,900. Cllr Donovan is looking to get other quotes with a hope of combining the work to give economy of scale.

20/081/b Hamdon Youth Group:

Cllr Brooks said the youth group are still unable to meet because of social distancing. The youth worker is having outdoor meetings with the youths and this is proving quite positive. The Clerk said she is expecting a formal letter from the youth group for the annual grant and once this has been received the payment will be made.

20/081/c Memorial Hall and Grounds:

Cllr Brooks said the hall is re-opening and is compliant with government rules and guidelines. The hall has also had an asbestos survey carried out and there are no issues. The trustees have had new signage has been put up outside the hall; new toilets are being installed and a new front door.

20/081/d Play Areas:

The Clerk gave a breakdown on the play inspection reports which had been circulated to councillors. There were several low risk notices in the report which require monitoring; it is possible that these jobs could be carried out by our new lengthsman as and when required.

Action Clerk

20/081/e Sports and Recreation Trust:

The recreation ground inspection report for July had been circulated to councillors. The Sports and Recreation Trust have carried out a Football Risk Assessment (Covid-19) which they distributed to both the youth and men's football clubs.

The Sports and Recreation Trust have proposed a tree planting project for the recreation ground. This was approved by the parish council via email so the Sports and Recreation Trust could see permission from the Duchy of Cornwall.

The Clerk asked councillors to formally ratify the approval for the Sports and Recreation Trust's Tree Project Plan. It was RESOLVED to ratify the approval for the project.

20/081/f Any Other Issues:

None declared.

20/082 **VILLAGE ENVIRONMENT:**

20/082/a Allotments

The Clerk reported a couple of people had expressed an interest in taking on an allotment and that she will be meeting them on 4th September.

Cllr Brooks asked whether the lady who wanted to set up a well-being scheme has taken up an allotment. The Clerk replied no and agreed to contact her to find out whether this was something she still want to do. Action Clerk

The Clerk said the groundsman had not rotovated the two plots at Stonehill and that she was meeting with him at the end of the week to progress this.

20/082/b Crime and Anti-Social Behaviour:

Travellers attempted to get back into the fields near Holy Tree again, but this was stopped by the farmers.

20/082/c Footpaths:

Nothing to report.

20/082/d Ground Maintenance:

i. Groundsman

The Clerk said the lane up to Bowey has not been cut back properly and the verge in Ham Hill Road has not been done. These issues have been raised with the groundsman. The Clerk said she has also asked the groundsman to cut back the overhanging trees at the rear of the Memorial Hall car park

ii. Parish Lengthsman

This item was discussed under *Minute ref: 20/079/a*.

20/082/e Highways and Transport:

i. Speed Indicator Device

This item was discussed under *Minute ref: 20/079/a* .

ii. Road Closure

In accordance with Section 14(1) of the Road Traffic Regulations Act 1984 and the Road Traffic (Temporary Restrictions) Act 1991 West Street will be closed for 5 days from 14th September to enable surfacing work and the installation of a gully pot and drop crossing.

iii. Grit Bins

The Clerk said Highways have asked for the grit bin levels to be checked and to inform them of which ones need refilling. Cllr Donovan agreed to do this.

Action Cllr Donovan

The Clerk reported that Highways will not fill the new grit bin as it will be in the car park of the Co-Op and not on an adopted highway. It was suggested to move the grit bin onto the grass verge at the front of the Co-Op. It was agreed to get permission from the Co-Op

Action Clerk

20/082/f Street Lighting

Nothing to report.

20/082/g Defibrillator Report

Hamdon First Aid have confirmed that the defibrillator checks have been carried out.

20/082/h Befriending Scheme

No report given.

20/082/i Any Other Issues:

i. Provision of a Bus Shelter

20/063/b Matters for Resolution

ii. Invoices Payable:

		£	
Sarah Moore	Expenses for July & August	44.10	BACS
Stable Print	August & September Newsletters	390.00	BACS
Evis Ground Maintenance	July & August Ground Maintenance	1,333.32	BACS
The Play Inspection Co	Annual Play Inspection	132.00	BACS
Pinnacle Accountancy Services	Internal Audit	132.00	BACS
Duchy of Cornwall	Land Rent – Recreation Ground and Allotments	816.00	BACS
Somerset Association of Local Councils	Affiliation Fees 2020/21	543.34	BACS
	Total	<u>3,390.76</u>	

It was RESOLVED to pay the invoices.

iii. Other:

20/084 **PLANNING:**

20/084/a Planning Information:

Nothing to report.

20/084/b Parish Planning Working Party Feedback on Applications:

20/02162/HOU – Demolition of existing UPVC conservatory and replace with link extension of similar size – The Gardeners Cottage, Windsor Lane, Stoke sub Hamdon TA14 6UE – no observations or objections

20/02274/DPO – Application for the modification of Section 106 agreement between SSDC, Abbey Manor Developments Ltd and Blue Cedar Homes Ltd attached to planning approval 16/03872/FUL and approval 17/00186/FUL to remove the age restriction attached to the approvals – Land & buildings Greatfield Lane, Stoke sub Hamdon TA14 6QD - no objection. As there will be an increase in need on the community facilities the parish council have asked District to consider raising the level of the s.106 contribution.

20/01704/HOU – to replace existing two greenhouses with log cabin summerhouse/artist studio – Old Smithy, 16 North Street, Stoke sub Hamdon TA14 6QP – No observations or objections

19/02960/LBC – the carrying out of various internal alterations – Hamdon Youth Centre, West Street, Stoke sub Hamdon TA14 6QG – Further requirements have been made by the Conservation Officer

20/084/c Planning Decisions and Reports:

Reports

20/00991/OUT – Application for up to 30 houses and access onto Link Road – Land at Masons Lane, Montacute – No further progress although all key consultees have raised objections.

20/01831/FUL – the erection of a detached chalet style dwelling and associated access and parking – Land rear of Princes Close Car Park, Ham Hill, Stoke sub Hamdon – some objections have been made by residents regarding parking and

construction noise. However, the new house will provide parking spaces as required by law.

20/01622/FUL – Building of a ‘lifetime’ home (disabled access) - Land rear of Suntreat, Montacute Road, East Stoke – The Ward Member’s report is awaited

Decisions

20/01054/HOU – Rear extension in place of existing conservatory – Treetops, Montacute Road, East Stoke - Approved

20/01665/COL – certificate of lawfulness for the proposed formation of habitable room in roof space with front and rear rooflights – The Firs, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ - approved

20/00559/FUL – proposed change of use of land to domestic & erection of a garage – Land rear of 7 East Stoke, Stoke sub Hamdon - approved

It was RESOLVED to ratify the planning working party’s recommendations

20/085 GOVERNANCE:

Nothing to report.

20/086 CORRESPONDENCE:

A grant request had been received from Stoke sub Hamdon Band. A discussion was held, and it was RESOLVED to give a grant of £1,000.

20/087 MEMBERS’ & CLERK’S REPORTS:

Cllr Foley reported the Community shop held a treasure hunt on the Bank Holiday. Hopefully, it will be held again next year. The number of people using the shop has dropped significantly now that restrictions have been lifted and more people can use the supermarkets.

Cllr Foley said she will be resurrecting the Lunch Club which will be held at the Memorial Hall. Cllr Foley said she is also planning to book Christmas Day lunch subject to ‘lockdown’ and, there are a couple of ladies in the village doing meals on wheels service and hopefully they will be cooking the Lunch Club meals.

Cllr Nelms mentioned there is still a problem with the parking in East Stoke and the turning into Stonehill. The visibility out of Stonehill is extremely poor due to the vehicles parked on the main road and people are also parking on the double yellow lines. Cllr Schellenberg said this was also occurring in North Street. It was agreed to contact the parking enforcement team.

Action Clerk

20/088 ITEMS FOR FUTURE AGENDAS:

None declared.

20/089 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 9.03pm. The next parish council meeting will be held on Wednesday, 7th October 2020 at 7.00pm.