



No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

WEDNESDAY 4th FEBRUARY 2026 at 7pm

at the Parish Council Offices, No.7, North Street Workshops

Gilly Lowe

Parish Clerk

28th JANUARY 2026

Councillors are reminded that as holders of Public Office they are expected to comply with the Nolan Principles, and the Council's Code of Conduct as well as showing respect for others in accordance with the law.

As per Council's Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting).

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

AGENDA

25/293 RECORDING OF MEETING

Attention is drawn to the Council's policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings

25/294 APOLOGIES FOR ABSENCE

25/295 DECLARATIONS OF INTEREST IN AGENDA ITEMS

25/296 APPROVAL OF MINUTES

Council are requested to **RESOLVE TO APPROVE** the minutes of the full council meetings held on 7th JANUARY 2026 and the additional meeting held on 14th JANUARY 2026.

25/297 SOMERSET COUNCIL REPORT

A report from Somerset Council representatives.

25/298

PUBLIC SESSION

Members of the public to raise matters for Council's consideration to include any feedback from the regular surgery session.

25/299

PLANNING

(a) Members are asked to provide comments on the following planning application:

- i. 26/00106/HOU – Little Beside, Montacute Road, East Stoke, Stoke-sub-Hamdon TA14 6UQ
Proposal: Rear extension to existing annexe.
- ii. 26/00108/HOU – 11, East Stoke, Stoke-sub-Hamdon TA14 6RQ
Proposal: Erection of rear garage.
- iii. 26/00112/TCA – 54, High Street, Stoke-sub-Hamdon TA14 6PS
Proposal: Notification of intent to carry out tree surgery works to No.2 Trees within a Conservation Area.
This is for notification only.

(b) To report any decision notices received not previously circulated.

25/300

OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)

(a) Drain Clearing work – dates confirmed as three days starting on Monday 9th February in East Stoke.

(b) Emergency Plan – draft confirmed and recirculated for final approval to include Memorial Hall as emergency centre if necessary.

(c) Memorial Hall – update following the recent Committee Meeting regarding EV charging point and other outstanding matters.

25/301

FACILITIES MAINTENANCE PLAN 2026

Members to consider the plan for 2026 provided by the Sports & Recreation Trust for approval.

25/302

WORKING GROUP UPDATES

Progress Reports from the following Working Groups:

(a) Castle School 150th Anniversary WG

(b) Speedwatch WG – see following agenda item.

(c) Allotments WG

25/303

PROPOSED PROCUREMENT OF NEW SPEEDWATCH DEVICES

Council to consider the briefing note titled 'Proposed procurement of auto speedwatch equipment' distributed to members prior to the meeting.

25/304

FINANCE

(a) Members to **APPROVE** a list of payments circulated ahead of the meeting as part of the Responsible Financial Officers report.

(b) Members are asked to **APPROVE** the bank reconciliation statement as of 31st January 2026.

(c) Members to **NOTE** the content of the Responsible Financial Officer's finance report.

(d) To confirm the annual inspection of both Stonehill and Memorial Hall play areas by The Play Inspection Company to be carried out in August 2026 at a cost of £165.50 + VAT (Order no.134418).

25/305 GROUNDS MAINTENANCE WORKS SPECIFICATION
Members to consider the draft works specification for the new Grounds Maintenance and Ranger contracts and to give authority in line with Council's adopted Financial Regulations to issue tender for renewal.

25/306 MEMORIAL HALL COMMITTEE REQUEST
Members to consider the request from the Memorial Hall Committee to allow dogs on the grounds for one day only in order to hold a Village Fete with a dog show.

25/307 HYFC
(a) In their capacity as the body supporting the Trust, Members to consider quotations for repair work to the roof at HYFC.
(b) To receive an update from the HYFC Working Group.

25/308 YOUTH PROVISION
Members to consider recommendations and associated costs from the Working Group for Youth Provision in 2026/'27.

25/309 RANGER TASKS
(a) Update to be provided on progress during January 2026.
(b) Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger

25/310 HIGHWAYS MATTERS
To raise any new highways concerns or issues within the Parish that require action.

25/311 CRIME, DISORDER AND COMMUNITY SAFETY
To raise any concerns or issues within the Parish

25/312 CORRESPONDENCE
Members are asked to consider any correspondence that requires a decision.

25/313 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING

25/314 DATE OF NEXT MEETING
Wednesday 4th MARCH 2026, starting at 7:00pm.

END OF AGENDA