



# STOKE SUB HAMDON PARISH COUNCIL

MRS. SARAH MOORE, PARISH CLERK. 24 High Street, Stoke sub Hamdon, Somerset TA14 6PS  
Tel: 01935 822455 E-mail: [clerksshpc@hotmail.co.uk](mailto:clerksshpc@hotmail.co.uk)

## MINUTES OF THE MONTHLY MEETING HELD ON WEDNESDAY 1<sup>ST</sup> FEBRUARY 2023 AT THE HAMDON YOUTH & FAMILY CENTRE

<p><b><u>23/018/a</u> PRESENT:</b>  <b>Members:</b> Mrs. Lyn Foley (Chairman), Mr. Mike Phillips (Vice Chairman), Ms. Denise Burton, Mr. Paul Goulder, Mr. Richard Holder, Mrs. Rebecca Merrick, and Mrs. Suzanne Nelms.  <b>Others:</b> Mrs. Sarah Moore (Clerk), Mr. Mike Hewitson (District Councillor), and no members of the public.  <b><u>23/018/b</u> APOLOGIES:</b>  Miss Helen Essex, Mrs. Moira Hulett, Mr. Graham Middleton, Mr. John Bailey (County Councillor) and Miss Emily Pearlstone (County Councillor)</p>	<p><b><u>ACTION</u></b></p>
<p><b><u>23/019</u> DECLARATION OF INTERESTS</b>  Cllr Foley declared an interest in the Community Shop  Cllr Burton declared an interest in the Charity Shop and the Sports &amp; Recreation Trust  Cllr Goulder declared an interest in the Hamdon Youth Group  Cllr Holder declared an interest in the Hamdon Youth Group  Cllr Merrick declared an interest in the Sports and Recreation Trust and the Memorial Hall  Cllr Nelms declared an interest in the Friends of Ham Hill</p>	
<p><b><u>23/020</u> PUBLIC SESSION</b>  No comments were made in the public session.</p>	
<p><b><u>23/021</u> MINUTES OF THE PREVIOUS MEETING</b>  It was agreed to amend <i>Minute ref: 23/007</i> to read 'Cllr Phillips will obtain two further quotes'. It was RESOLVED to approve and sign the Minutes of the December meeting.</p>	
<p><b><u>23/022</u> MATTERS ARISING FROM MINUTES</b>  The Clerk reviewed the items on the Action List:</p> <ul style="list-style-type: none"> <li>• Hamdon Youth and Family Centre: The Clerk reported that the reclamation yard was not interested in the old fireplace. It was agreed for a notice to be posted to see whether anyone in the village wanted it. Cllr Nelms said that she may know of someone who would be interested. The Clerk said that the old boiler did not work and there could be an issue removing the boiler house as the building is listed.</li> <li>• Boules Court – Cllr Burton said she has not received a response from the previous contractor and agreed to talk to the Sports and Recreation</li> </ul>	



<p>the smaller 160 litre bin into Princes Close.  Cllr Phillips said when the SID is put on the post outside the Memorial Hall, the position is too low and could cause harm to pedestrians. A discussion was held about siting it somewhere else. However, the Parish Council is restricted on where they are allowed to put the SID around the village. Cllr Phillips suggested getting four new posts. Cllr Nelms said she would approach the owners of the old police house to see whether they would agree for the SID to go near there.  It was agreed that Cllr Phillips would let the Clerk know where he thought the new posts should go so that she could contact Highways for their permission.  A discussion was held regarding the condition of the dog bins at the junction of North Street/Great Field Lane, and at the top of Great Field Lane opposite Cole Lane. It was RESOLVED to get a larger bin for the North Street/Great Field Lane and to replace the bin at the top of Cole Lane and to re-site it near the junction of the workshops so that it is away from residential properties. The Clerk said that she would contact SSDC.</p> <ul style="list-style-type: none"> <li>• <b>Leisure:</b> A discussion was held about the King's Coronation. Cllr Merrick mentioned that the Memorial Hall wanted to sell teas and cakes.</li> <li>• <b>Allotments:</b> No report</li> <li>• <b>Transport Strategy Group:</b> No report</li> </ul>	<p><b>Cllr Nelms</b></p> <p><b>Cllr Phillips</b></p> <p><b>Clerk</b></p>
<hr/>	
<p><b><u>23/025        SPORTS &amp; LEISURE</u></b></p>	
<p><b><u>23/025/a</u></b>        Hamdon Youth Centre  It was RESOLVED to appoint Cllr Merrick as the Parish Council representative on the Hamdon Youth and Family Centre Trust</p>	
<p><b><u>23/025/b</u></b>        Hamdon Youth Group  Unfortunately, there has been an element of anti-social behaviour. A discussion was held on who is responsible for managing this. Cllr Merrick suggested writing a letter to the Hamdon Youth and Family Centre Trustees, and Cllr Goulder agreed to do this.  There has been some anti-social behaviour around the back of the pavilion. It was agreed for Cllr Essex to get the Neighbourhood Watch Co-ordinator to send in reports</p>	<p><b>Cllr Goulder</b></p> <p><b>Cllr Essex</b></p>
<p><b><u>23/025/c</u></b>        Memorial Hall &amp; Grounds  There are a number of branches lying around the Memorial Hall grounds. The Clerk said she would contact the groundsman to clear these away.  Cllr Merrick said the Memorial Hall Committee had not received a copy of the Grit Bin Map from the Clerk as requested. It was agreed for the Clerk to put this on the website so everyone could see where the bins were.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<p><b><u>23/025/d</u></b>        Play Areas</p> <ul style="list-style-type: none"> <li>• Stonehill – The equipment needs to be cleaned but needs to be done once the weather improves. No rubbish. The grass needs cutting again.</li> <li>• Memorial Hall – no update from action list</li> </ul>	
<p><b><u>23/025/e</u></b>        Sports &amp; Recreation Trust  No report.</p>	
<p><b><u>23/025/f</u></b>        Any Other Issues</p>	

A discussion was held regarding the King's Coronation celebrations. It was RESOLVED that the Parish Council would give a £2,000 grant.	
<b>23/026 VILLAGE ENVIRONMENT</b>	
<b>23/026/a Allotments:</b> The Duchy of Cornwall has had the wall in Windsor Lane at the bottom of Stonehill allotments repaired and their contractors have also removed the tree which was growing out of the wall. It has been suggested that vacant plots are advertised	
<b>23/026/b Crime &amp; Anti-Social Behaviour:</b> No report	
<b>23/026/c Footpaths:</b> The Clerk reported that some of the footpath issues reported at last month's meeting have been repaired.	
<b>23/026/d Ground Maintenance:</b> The Clerk reported that the groundsman is happy to extend the contract for the interim period. Montacute PC open to combining the parishes' ground maintenance contracts.	
<b>23/026/e Highways and Transport:</b> i. <u>SID Report:</u> This item was discussed under <i>Minute ref:23/024</i> ii. <u>Transport Strategy Group:</u> This item had been discussed under <i>Minute ref: 23/005</i> iii. <u>Signage:</u> The Council have received complaints about faded and illegible signs and it was agreed that photographs would need to be taken so that a report can be submitted to Highways. It is unlikely that Highways would agree to install 30mph speed limit signs throughout the village. Under the Highway Code, a speed limit of 30mph applies to all single and dual carriageways with streetlights unless there are signs showing otherwise. iv. <u>Blocked Drains:</u> A number of blocked drains have been identified throughout the village and it was agreed to report these to Highways. The Clerk asked councillors to check the drains in other areas around the village.	
<b>23/026/f Street Lighting:</b> Cllr Burton said a streetlight in Becksfield was not working properly and agreed to let the Clerk know what the streetlight number was	<b>Cllr Burton</b>
<b>23/026/g Defibrillators:</b> It was reported that both of the defibrillators were in good working order.	
<b>23/026/h Any Other Issues:</b> No report given.	
<b>23/027 FINANCE</b>	
<b>23/027/a Matters for Report</b>	
i. <u>Monthly Bank Reconciliation</u> The Clerk gave the monthly bank reconciliation report as of 31 <sup>st</sup> January 2023	
	£
Current Account	26,159.06
Lloyds Reserve	43,872.54
Melton Building Society	33,428.98
Cambridge & Counties	<u>23,026.17</u>
Sub Total	126,486.75

Outstanding Payments	1,829.47	
Total as Cash Book	<u>124,657.28</u>	
Less Ring-Fenced Amounts		
	£	
Pavilion Reserve Account	29,930.67	
Asset Management Reserve Account	25,271.05	
Allotment Deposits	1,038.67	
Bequest – Plants	150.00	
Hamdon Youth Centre	<u>-3,607.32</u>	
Total	<u>52,783.07</u>	
Budget Working Capital	71,874.21	
ii. <u>Data Protection Renewal</u>		
The Clerk reported that the direct debit for the data protection renewal of £35 will be paid on 13 <sup>th</sup> March.		
<b><u>23/027/b</u> Matters for Resolution</b>		
i. <u>Invoices Payable</u>		
Sarah Moore	Expenses for January	
		£ 63.65 BACS
Stable Print	February Newsletters	£ 210.00 BACS
Rotary Club of Yeo Vale	Supply of 1,000 Crocus Corms	£ 50.00 BACS
Duchy of Cornwall	Rent adjustment for recreation ground & allotments	BACS
		£ 175.93
SSDC	Lengthsman – December	BACS
		<u>£ 288.11</u>
	Total	<u>£ 787.69</u>
The Clerk asked if the late invoice for the ground maintenance could be paid with this month's invoices. This was agreed.		
Evis Ground Maintenance	January Ground Maintenance	
		£ 666.66 BACS
	Total	<u>£ 666.66</u>
It was RESOLVED to approve the payments.		
ii. <u>Other</u>		
It was RESOLVED for Cllrs Burton and Phillips to be added as signatories.		
The Clerk said her SLLC membership renewal was due on the 1 <sup>st</sup> March and asked if councillors would agree to pay half of the membership fee with Montacute Parish Council paying the other half. It was RESOLVED to pay £93.50.		
<b><u>23/028</u> PLANNING</b>		
<b><u>23/028/a</u> Planning Information:</b>		
None declared.		
<b><u>23/028/b</u> Parish Planning Working Party Feedback on Applications:</b>		
<b><u>23/00119/TCA</u> – notification of intent to carry out tree surgery works and fell various trees within a Conservation Area – Land off Greatfield Lane, Stoke sub</b>		

<p>Hamdon TA14 6PB – parish council are not required to comment  <b>23/00055/TCA</b> – notification of intent to carry out tree surgery works to no. 1 group of trees and fell no. 1 tree within a Conservation Area – parish council are not required to comment.  <b>22/02866/FUL</b> – addition of a new roof to an unroofed dovecote in Stoke sub Hamdon Priory – The Priory, North Street, Stoke sub Hamdon – no objections or observations.  <b>23/028/c</b> <u>Planning Decisions and Reports:</u></p> <p>i. <u>Reports</u>  <b>22/02420/DOC1</b> – discharge of Condition 3 (Materials) for Planning Permission 20/01622/FUL – Land rear of Suntreat, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ – awaiting decision.  <b>20/00991/OUT</b> – outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings (amended) - Land at Masons Lane, Montacute. – awaiting decision.  <b>20/01831/FUL</b> – the erection of a detached chalet style dwelling and associated access and parking - Land rear of Princes Close Car Park, Stoke Sub Hamdon – awaiting decision.</p> <p>ii. <u>Decisions</u>  <b>22/02352/HOU</b> – replacement of the existing front garden wall with new 1.6m hamstone garden wall and installation of access gates (part-retrospective application) – Lochindore, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ – application refused.  <b>22/03271/HOU</b> – single storey side and rear extension – 9 Queens Crescent, Stoke sub Hamdon TA14 6QX – approved.</p> <p>It was RESOLVED to ratify the Planning Working Groups recommendations.</p>	
<p><b>23/029</b> <u>GOVERNANCE</u>  A discussion was held to review the Working Party groups.</p>	
<p><b>23/030</b> <u>CORRESPONDENCE</u>  None declared</p>	
<p><b>23/031</b> <u>MEMBERS' &amp; CLERK'S REPORTS</u>  None declared</p>	
<p><b>23/032</b> <u>ITEMS FOR FUTURE AGENDAS</u>  Sports and Recreation Trust Grant  Entrance to recreation ground</p>	
<p><b>23/033</b> <u>DATE OF NEXT PARISH COUNCIL MEETING</u>  There being no further business the Meeting closed at 9.20pm. It was agreed to hold the next meeting on Wednesday 1<sup>st</sup> March 2023 at 7pm.</p>	
<p><b>EXCLUSION OF PRESS AND PUBLIC</b>  Resolve to exclude the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Administration to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted.  <b>23/034</b> <u>DISCUSS AND CONSIDER PERSONNEL MATTERS</u></p>	

