

Stoke sub Hamdon Parish Council

No.7 North Street [Workshops, North Street](#), Stoke-sub-Hamdon, TA14 [6QR](#)

Clerk [Mr Neil Bloomfield](#),
clerk@stoke-sub-hamdon-pc.gov.uk

Minutes of the Full Council Meeting Wednesday 8th November 2023 Hamdon Youth & Family Centre West Street

Present: Cllr Philips, Cllr Burton, Cllr Foley, cllr Hulett, Cllr Nelms, Cllr Middleton, Cllr Hodder, Cllr Merrick (left after item 23/202)

Meeting started at 7.08pm

23/199 Recording of Meeting

Chairman to announce the meeting will be reordered. Members of the press and public are entitled to record the meeting but asked to notify the chair at the start of the meeting. The Chairman may direct recording stops if it disrupts the meeting.

Openness of Local Bodies Regulations (2014 Regulations)

23/200 Apologies

Cllr Wilkinson

23/201 Declaration of interests

Declarations of interest were given as per members interests.

23/202 Election of chairman

Two nominations were submitted: the vote was by show of hands with votes cast as follows:

Cllr Burton 5

Cllr M Foley 3

Cllr Denise Burton was therefore elected Chairman for the remainder of the municipal year.

23/203 Declaration of Office

Cllr Burton signed the declaration of office which was signed in presence of the Clerk.

23/204 Public Session

There were 7 members of the public present and the two ward members. The chair of HYG Ne John Bailey stated the councils concerns over safeguarding raised in April had been responded to by HYG, HYFC & CYP and he felt the council had failed to respond to those groups or to discuss the issue as an agenda item. The Chair said she would look into the matter.

Mr H Donovan stated anything that led to A trustee of the HYFC commented on the accuracy of the financial review of the Hamdon Youth Centre, claiming the report to be libellous and malicious. He further questioned who found the auditor and stated vital information had been withheld from the auditor.

The clerk explained to that the council had commissioned the report, decided the question, council accepted the report in full and agreed its response before publication. The auditor had been given access to any information she requested from the council's data base in unedited form.

Mr Donovan then claimed this was inaccurate information and it was pointed out this was the information left within the database. Mr Donovan was waving an A4 sheet of paper around which he then threw toward sated member of the member of the public Mrs L Foley who stood and said she felt very threatened by Mr Donovan's actions.

23/205 Outside Bodies

Council RESOLVED to appoint Cllr Nelms to the vacant position of Hamdon Youth Group.

AGREED

23/206 Reports from Councillors appointed to Outside Bodies.

Memorial Hall	No Report
Hamdon Youth & Family Centre	No Report
Hamdon Youth Group	No Report

Sports & Rec Trust

23/207 Hamdon Youth Group

Annual report circulated and taken as read. The HYG chair was asked if the low turnout for the Monday session meant HYG were providing subsidy as they paid £222 per quester. JB explained this was rent as they were tenants.

23/208 Hamdon Youth & Family Centre

Quarterly report circulated and taken as read.

23/209 Grant Applications

Local groups can apply for grants from this council. The policy and application forms are available on line at www.stokesubhamdoncouncil.com or from the office.

1. Hamdon Youth Group

Council considered a grant request toward a shared youth worker with Norton sub Hamdon. A submitted proposal had been circulated to members and the necessary application form sent to HYG
Sec.137 Local Government Act 1972

It was RESOLVED to defer this grant application until December's meeting.

AGREED

2. HYFC Grant

A grant application was made by the HYFC Trust for £2,000. Elements of the application were questioned regards completeness.

RESOLVED to defer the process to the December meeting.

AGREED

23/210 Finance

To avoid late payment fees the clerk, under Sect 5.5 of Financial Regulations authorised the following payments:

Inwood Interiors	HYFC Window repairs	£2,610.00 BACS
PKF Littlejohn LLP	External Audit	£ 378.00 BACS

Payments Schedule to be agreed by RESOLUTION.

(Standing orders ** are pre resolved)

Mr N Bloomfield	IONOS Web Domain Host service	£125.40
Mrs L Foley	Reimburse-Fireproof Safe for Office	£257.98
Mrs L Foley	Reimburse-Road Salt/Grit 45 Bags	£134.77
SALC	Annual membership includes NALC	£595.20
SALC	Cllr Training 2022 (1036)	£ 75.00
Hugo Fox	Annual website hosting fee	£244.68
CloudyIT	Monthly fee 12 licences	£ 70.68**
SALC	Cllr Training 2022. (inv.1150)	£ 75.00
SALC	Cllr Training 2022 (inv.1349)	£ 30.00
R Evis	October Grounds Maintenance	£750.00**
Stable print	Newsletter	£210.00

Total for approval by resolution £5,556.68

Schedule of payments made:

Stable Print	Oct Newsletters	£ 210.00
R Evis	Sept Ground Maintenance.	£750.00
Cloudy IT	Office 365	£70.68

Total payments made £1,030.68

Account Balances 31/10/23

Lloyds Business Acc xxxxxx860	£
Lloyds Instant Reserve xxxxxx260	£
Melton Building society	£
Cambridge & Counties BS	£

Council resolved to approve the schedule of payments.

Agreed

23/211 Banking Mandate

To note revised banking mandate after the resignation of a councillor. 3 signatories required for each of the following accounts:

Melton Building society
Cambridge & Counties
Neil Bloomfield, Cllr Merrick, Cllr M Foley

Council **RESOLVED** to accept the updated mandate.

23/212 Budget

To consider a draft budget for 2024/2025 which has been circulated. The budget was discussed with some items requiring adjustment. A revised budget to be presented to next full council.

23/213 Exclusion of Press & Public

Council **RESOLVED** to exclude press and public due to the nature of the business to be transacted in the following items. Changes to formal structures with outside bodies may be prejudicial to the public interest if discussed in a public forum without prior consultation or agreement with the relevant bodies and personal details in regards staff contractual arrangements. Section 1 Public Bodies (Admission to meetings) Act 1960

HYFC Management Agreement Review

Various amendments were proposed to council. Formal changes would be brought back to council.

SPRT Management Agreement review

Council considered changes to the existing agreements with a series of formal proposals to be put to next council meeting.

23/214 Staffing Arrangements

To consider a confidential report from the Human Resources (HR) Committee

To note date of next meeting