

STOKE SUB HAMDON PARISH COUNCIL

MRS. SARAH MOORE, PARISH CLERK. 24 High Street, Stoke sub Hamdon, Somerset TA14 6PS
Tel: 01935 822455 E-mail: clerksshpc@hotmail.co.uk



MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY 7TH JULY 2021 AT THE HAMDON YOUTH & FAMILY CENTRE

21/093/a **PRESENT:**

Members: Mrs Barbara Brooks, Mr Hugh Donovan, Mr Andy Dawe, Mrs Lyn Foley, Mrs Rebecca Merrick, Mrs Suzanne Nelms, Mrs Alex Schellenberg and

Others: Mrs Sarah Moore (Clerk), Mr Mike Hewitson (District Councillor) and no members of the public

21/0093/b **APOLOGIES:**

Mr Paul Jefferies, Mr Bill Southcombe, Mr Graham Middleton
Mr Neil Bloomfield (County Councillor)

21/094 **DECLARATION OF INTEREST:**

Cllr Brooks declared an interest in the Hamdon Youth Group, the Hamdon Youth & Family Centre, and the Memorial Hall

Cllr Donovan declared an interest in the Hamdon Youth & Family Centre and the panelling refurbishment work being carried out at the Youth Centre and in planning application 21/01807/HOU

Cllr Foley declared an interest in the Community Shop.

Cllr Merrick declared an interested in the Memorial Hall and the Sports & Recreation Trust

Cllr Nelms declared an interest in the Friends of Ham Hill

21/095 **PUBLIC SESSION:**

No members of the public were in attendance.

21/096 **MINUTES OF PREVIOUS MEETING:**

It was RESOLVED to approve and sign the Minutes of the June meeting.

21/097 **MATTERS ARISING FROM MINUTES:**

The Clerk reviewed the items on the Action List:

- i. Overhanging trees between Co-Op and Loder's Corner: A letter has been sent to SCC complaining about this issue. No reply has been received. A formal complaint will now be sent. **Action Clerk**
- ii. Telephone Box Renovation: Cllr Southcombe said made a start with the renovation of the kiosk. **Action Cllr Southcombe**
- iii. Litter Bin at Stonehill Play Area - The Clerk said she had contacted Glasdon UK who can provide a liner for the litter bin at a cost of £52.55. It was RESOLVED to purchase the liner.
- iv. Wall in Cole Lane – Cllr Merrick said she has inspected the wall which appears to be in good condition, so she has not contacted the residents in Brocks Mount. Cllr Schellenberg raised some concerns about the Sycamore saplings. Cllr Merrick said she would do a letter drop bring this matter to residents' attention. **Action Cllr Merrick**
- v. Symphony Healthcare Services – write a letter outlining residents' concerns over communication and service levels. **Action Cllr Brooks & Clerk**

21/098 **DISTRICT & COUNTY COUNCILLORS:**

21/098/a Mike Hewitson – District Councillor

Cllr Hewitson's report had been circulated to councillors.

Cllr Hewitson said there had been some teething problems with the roll out of the new recycling programme due to the lack of HGV drivers so there are some collections that are being missed. Residents should log any missed collection on the SSDC website.

Cllr Hewitson said the grant application for the Hamdon Youth and Family Centre is being heard at the Area North meeting. The Case Officer is recommending a £17,000 grant to the Committee. Cllr Brooks confirmed that she would be attending that meeting and thanked Cllr Hewitson for his support.

(Cllr Hewitson left the meeting)

21/098/b Neil Bloomfield – County Councillor:

No report received.

21/099 **SPORTS & LEISURE:**

21/099/a Hamdon Youth Centre:

Cllr Brooks reported reiterated the comments from Cllr Hewitson regarding the grant application.

Cllr Donovan said the roof is now going to be repaired instead of being replaced which will cost in around £600 so that Phase 2 of the project can go ahead.

Cllr Brooks said the new panelling in the main hall is looking fantastic and thanked Cllr Donovan for all his hard work. Cllr Dawe agreed to reinstall the pews at the back of the hall now that the panelling has been completed.

Action Cllr Dawe

21/099/b Hamdon Youth Group:

Cllr Brooks said the group is now operating again and using the Youth Centre.

21/099/c Memorial Hall and Grounds:

Cllr Merrick reported the Committee are looking into becoming a becoming a Charitable Incorporated Organisation which would give more financial protection to Trustees and may encourage more committee members.

21/099/d Play Areas:

The monthly inspection reports for the Memorial Hall and Stonehill play areas had been circulated to councillors. Cllr Brooks thanked Cllrs Nelms and Schellenberg for carrying out the inspections. Cllr Brooks said that the Memorial Hall cleaner will be emptying the litter bin in the Memorial Hall play area. Cllr Schellenberg mentioned that one of the benches needed some work doing to it. Cllr Donovan said that he would do this.

Action Cllr Donovan

Cllr Nelms said there is a group of children aged 10 years upwards at Stonehill causing problems in the play area, allotments and the street. There has some vandalism to the wet pour matting around the swings where a large section has been ripped up and the play area has now been closed for safety purposes. The children are now playing football in the road damaging parked cars and causing problems in the allotments resulting in the police being called out.

Cllr Nelms suggested fencing off the large vacant area of land in allotments next to the play area for the older children to use. It was agreed to speak to the children to find out what they would like and for the Clerk to contact the Duchy of Cornwall for permission to use this area for the children.

Action Cllr Nelms & Clerk

The Clerk said she had contacted Wicksteed Leisure, Soft Surfaces Ltd and Play UK Ltd to repair the damage. Wicksteed Leisure said the whole area needed resurfacing, Play UK were unable to any work until the end of August and Soft Surfaces Ltd have quoted £2,562 excluding VAT. It was RESOLVED to accept the quotation from Soft Surfaces Ltd.

It was also agreed to contact the insurers to find out whether a claim could be made.

Action Clerk

21/099/e Sports and Recreation Trust:

Cllr Merrick reported that the Trust had received over £50,000 in Covid grants from SSDC which has enabled them to bring forward the skatepark and car park improvement projects. Cllr Merrick said that the Trust has also applied for the S106 money from the housing development on the old Southcombe factory site.

21/099/f Any Other Issues:

None reported.

21/100 **VILLAGE ENVIRONMENT:**

21/100/a Allotments

The Clerk reported she has let two allotments in North Street.

The Clerk said last month it was suggested asking an allotment holder at Stonehill if they would trim the allotment plots but unfortunately, they are unable to do it, so the Clerk said she has asked the lengthsman (Parish Ranger) instead. The Clerk said she met with the lengthsman, and one plot has a huge mound on it where allotment holders have been burning their rubbish and another plot is covered in brambles and this cannot be cleared yet as there are birds nesting in the brambles.

21/100/b Crime and Anti-Social Behaviour:

No report.

21/100/c Footpaths:

No report.

21/100/d Ground Maintenance:

i. Groundsman

No report.

ii. Parish Lengthsman

The Monthly Action report had been circulated to councillors. The Clerk reported that the lengthsman was now doing every other week and has now received his weed spraying licence.

21/100/e Highways and Transport:

i. Speed Indicator Device

Cllr Donovan gave an update on the speed indicator device. Cllr Donovan said that he had just moved the device from Montacute Road, East Stoke and will be going up in West Street. Cllr Dawe asked if the SID could go up in between Highway and East Stoke. The Clerk said she has had a request from a resident if the SID could go along this area of East Stoke.

21/100/f Street Lighting

Nothing to report.

21/100/g Defibrillator Report

Cllr Foley gave an update on the defibrillators and said that the batteries will need changing.

21/100/h Community Shop

Cllr Foley said the shop is going well and the AGM which was cancelled last month will be going ahead in July.

21/100/i Any Other Issues:

i. Bus Shelter

Cllr Brooks thanked Cllr Schellenberg for getting the quotes. These had been circulated to councillors for consideration. The quotes were from Euroshel at a cost of £6,610, Shelterstore at a cost of £4,350 and Ace at a cost of £4,040. It was agreed to contact Highways for permission as it will be going on Highway land and, SSDC Conservation Officer to find out whether planning permission is required. Cllr Schellenberg asked for a site meeting to confirm the exact position of the bus shelter. Cllr Schellenberg explained about the safety of the hammered glass which is installed in the majority of bus shelters. A discussion was held, and it was agreed that a Victorian style sloping roof would not only be more aesthetically pleasing for in this area but would prevent anyone from climbing on the roof. It was RESOLVED to accept the quote from Euroshel with hammered safety glass painted green.

Action Cllr Schellenberg & Clerk

ii. Website

The Clerk had provided an update on the new website and explained what else was needed to be done before the website could go live. Cllr Brooks said that the estimated lead time for the website to go live is August.

iii. Dog Bin – West Street

The Clerk said SSDC's Locality Officer has said that District Council are not allowing new bins to be installed due to the volume of requests they have received. However, SSDC will carry out three patrols to assess the need for a bin and will sign the area advising dog owners to remove dog faeces. After this has been done, they will advise the Parish Council whether a bin is needed or to re-site under used bins.

21/101 FINANCE:
21/101/a Matters for Report

- i. The Clerk gave the monthly bank reconciliation report as of 30th June 2021.

	£
Lloyds Current Account	67,697.79
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Cambridge & Counties	22,442.12
Total as Cash Book	191,293.15

Less Ring-Fenced Amounts:

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Allotment Deposits	875.00
Bequest – Plants	150.00
Hamdon Youth Centre	8,632.76
Total	85,126.41

Budget Working Capital 106,166.74

ii. Quarterly Comparison Report

The Quarterly Comparison report had been circulated to councillors. This compares actual spend against budget and at the first quarter expenditure is 37% against budget.

21/101/b Matters for Resolution.

i. Invoices Payable:

		£	
Sarah Moore	Expenses for June	21.85	BACS
Stable Print	July Newsletters	195.00	BACS
Evis Ground	June Ground Maintenance	666.66	BACS
Maintenance			
SSDC	Parish Lengthsman for May	173.16	BACS
	Total	1,056.67	

It was RESOLVED to pay the invoices.

ii. Other

As there is no meeting in August it was RESOLVED for the Clerk to pay any invoices due with approval from other signatories. Any invoices paid will be shown at the September meeting.

- iii. Cllr Brooks asked if the previously ring-fenced money for the now defunct cemetery project of £12,316 could be vired over to the Hamdon Youth & Family Centre project to help fund Phase 2 of the refurbishment. It was RESOLVED to vired the funds to the HYFC project.

Action Clerk

21/102 PLANNING:

21/102/a Planning Information:

No information received.

21/102/b Parish Planning Working Party Feedback on Applications:

21/01657/HOU – demolition of existing single storey, single skin kitchen and conservatory and erection of a new single storey extension – 7 Windsor Lane, Stoke sub Hamdon TA14 6UE – no objections or observations

21/01807/HOU – demolish existing utility room and erect a single storey rear garden room – The Old Butchery, West Street, Stoke sub Hamdon TA14 6PZ – no objections or observations.

21/02020/TCA – notification of intent to fell no. 2 trees within a conservation area – 4 Brocks Mount, Stoke sub Hamdon TA14 6PJ – no comments are required from the Parish Council

21/102/c Planning Decisions and Reports:

Reports

21/01684/PAPV – notification for prior approval for the installation of a solar photovoltaic system on the roof of premises – Rangers Office, Ham Hill Country Park, Stoke sub Hamdon – no published progress since last month

20/03624/TCA – notification of intent to carry out tree surgery works to no. 1 tree within a Conservation Area – Rag Cottage, 27 High Street, Stoke sub Hamdon TA14 6PR – no published progress.

20/00991/OUT – outline application with all matters reserved save for access for the residential development of land for up to 30 no. dwellings - Land at Masons Lane, Montacute – No further published progress.

20/01831/FUL – the erection of a detached chalet style dwelling and associated access and parking - Land rear of Princes Close Car Park, Stoke Sub Hamdon – No published progress.

Decisions

21/00920/HOU – replacement of two rear windows and addition of two conservation rooflights – Church Farm, House, East Stoke, Stoke sub Hamdon TA14 6UF – Permitted.

20/02274/DPO – application for the modification of section 106 agreement between South Somerset District Council, Abbey Manor Developments Ltd and Blue Cedar Houses Ltd attached to planning approval 16/03872/FUL dated 22 December 2016 and approval 17/00186/FUL dated 24th February 2017 to remove the age restriction attached to the approvals. – Land and Buildings, Greatfield Lane, Stoke sub Hamdon TA14 – Permitted subject to a new s.106 Agreement to be drawn up with Youth Facilities contribution of £15,232 capital and £8,278 commuted maintenance sum to be included. The contents of this are going to be questioned with SSDC as the new s.106 Agreement has omitted a contribution to community hall provision as originally agreed.

It was RESOLVED to ratify the Planning Working Party's recommendations.

The Clerk mentioned a resident had asked for an update on the North Street garages as a sign has been erected stating the area is being developed. The Parish Council have not yet been notified of this nor has an outline planning application been submitted. It was agreed for the Clerk to contact The Duchy Estate Offices for more information. **Action Clerk**

21/103 GOVERNANCE:

Nothing to report.

21/104 CORRESPONDENCE:

The Clerk said correspondence has been received complaining about the increasing number of parked vehicles outside the new development site in West Street and in places vehicles are double parking. It was agreed to monitor this situation.

Cllr Brooks mentioned the news article from Somerset Live about the resident complaining about parking in Castle Street/Bonnies Lane and the number parking tickets they have received. It was noted that parking on double yellow lines is an offence so vehicles will be ticketed. This is a Highways matter and does not come under the Parish Council remit.

21/105 MEMBERS' & CLERK'S REPORTS:

Cllr Schellenberg said part of the speed bump in North Street is collapsing and there is a dip in it and, the drain outside no.14 and no 28 is blocked. The Clerk said Highways have not cleared the drains along Ham Hill Road either, so it was agreed to add this to the formal complaint to Somerset County Council. **Action Clerk**

21/106 EXCLUSION OF PRESS AND PUBLIC:

The Press and Public are excluded from the meeting in accordance with Section 1(2) of the Public Bodies Admission to Meetings Act 1960 by reason of the confidential nature of business to be discussed. The item to be discussed is 'A Legal Confidential Item'.

21/107 ITEMS FOR FUTURE AGENDAS:

None declared.

21/108 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 20.00pm. There is no meeting in August and next Parish Council meeting will be held on Wednesday, 1st September 2021 at 7.00pm in the Hamdon Youth and Family Centre.

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(Cllr Hewitson left the meeting)

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21/099 **SPORTS & LEISURE:**

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No report.

21/100/c Footpaths:

No report.

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i. **Groundsman**

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i. **Speed Indicator Device**

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21/107 ITEMS FOR FUTURE AGENDAS:

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21/108 DATE OF NEXT PARISH COUNCIL MEETING:

There being no further business the meeting was closed at 20.00pm. There is no meeting in August and next Parish Council meeting will be held on Wednesday, 1st September 2021 at 7.00pm in the Hamdon Youth and Family Centre.