



The Council Office, North Street Workshops, Stoke sub Hamdon, TA14 6QR

**MINUTES OF THE EXTRAORDINARY MEETING OF STOKE SUB HAMDON PARISH COUNCIL
HELD ON TUESDAY 17th SEPTEMBER 2024 AT THE COUNCIL OFFICE, NORTH STREET
WORKSHOPS, STOKE SUB HAMDON, TA14 6QR**

Present

Cllr. R Merrick (Chairperson)
Cllr. M Hulett
Cllr. M Foley
Cllr. M Dullaghan
Cllr. D Burton
Mr T Heath (Interim Clerk)

As the Chair and Vice Chair were absent, the Clerk requested a proposal be made for a member to act as Chair for this meeting only. Following a proposal from Cllr. Burton, seconded by Cllr. Hulett, agreed by all, Cllr Merrick was **APPOINTED** as Chair.

24/221

RECORDING OF THE MEETING

No recordings of the meeting were made.

24/222

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. P Gould, Cllr. S Nelms, Cllr. R Lewis, Cllr. T Fryer and Cllr. A Salter.

24/223

DECLARATIONS OF INTEREST IN AGENDA ITEMS

No declarations of interest were declared.

24/224

APPROVAL OF MINUTES

It was **RESOLVED to APPROVE** the minutes of the meeting held on the 4th September 2024 which were duly signed by the Chair.

24/225

EXCLUSION OF PRESS AND PUBLIC – STAFFING

Council **AGREED** a resolution to exclude the press and public to enable a confidential staffing matter to be discussed.

24/226

APPOINTMENT OF A PERMINENT CLERK AND RFO

Following a recommendation made by the Staffing Committee it was unanimously **AGREED** to **APPOINT** Lisa Wilson as Councils permanent Clerk and Responsible Financial Officer with a start date of 1st October 2024. The associated contract of employment was **APPROVED** by members.

24/227

OTHER RECOMMENDATIONS FROM STAFFING COMMITTEE

Following a recommendation made by the Staffing Committee it was unanimously **AGREED** to request Mr Terry Heath to support the Council and the new Clerk/RFO until the 19th December 2024. Council **APPROVED** the purchase of a new laptop with a budget set at £350.00.

24/228

DATE OF NEXT MEETING

Wednesday 2nd October 2024, starting at 7:00pm

Approved by.....

Date.....

DRAFT