

Stoke sub Hamdon Parish Council

No.7 North Street Workshops, North Street, Stoke-sub-Hamdon, TA14 6QR

Clerk: Mr Neil Bloomfield,
clerk@stoke-sub-hamdon-pc.gov.uk

Minutes of the Full Council Meeting 7pm Wednesday 21st February 2024 No. 7 North Street Workshops

Present: Cllrs Philps, Cllr Hulett, Cllr Nelms, Cllr Lewis, Cllr Foley, Cllr Holder, Cllr Dullaghan, Cllr Gould, Cllr Middleton. Clerk N Bloomfield

24/041 **Recording of Meeting**

Chairman announced the meeting was being recorded.

24/042 **Appologies for Absence**

All members present

24/043 **Declarations of Interest**

Declarations of interest as detailed in register forms held by clerk and on

24/044 **Public Questions**

No members of the public present.

24/045 **Minutes of Last meeting**

Council **RESOLVED** to approve the minutes of full council held on 31st January 2024

AGREED

24/046 **Casual Vacancies**

There are currently two vacancies, but No applications had been received.

24/047 **Committee Structures**

It was **RESOLVED** to move the HR item into closed session at 24/054

AGREED

Council **RESOLVED** to appoint the following members to the planning committee:

Cllr Paul Gould

Cllr Rachael Lewis

Cllr Mcdullan

& appoint Cllr Gould as Committee Chair.

AGREED

Council **RESOLVED** to appoint the following members to F&R
Cllr Nelmes,
Paul Gould,
Cllr Lewis

AGREED

24/048 Calendar of Meetings

Council **RESOLVED** that Council & committees would meet according to the following monthly rota:

Full Council	1st Wednesday
Planning	2nd Wednesday
Finance & Resources	3rd Wednesday

AGREED

24/049 Council Projects List

Council **RESOLVED** to maintain a list of village improvement projects based on one previously submitted. Projects funded from the allocated reserve

- Improvements at The Cross Junction improvements
 - ◆ Historic Street Lighting
 - ◆ Planters
 - ◆ Pedestrian safety improvements
- Flagpole/Xmas light tree (mem hall)
- Memorial garden/quiet space
- Create additional Parking.
- Renewable energy (solar panels)
- Hanging baskets/planters
- Speed camera.
- CCTV (crime prevention a responsibility of Councils)
- Electronic notice boards
- Village gateways (create sense of place)

AGREED

Further **RESOLVED** to create a working group to investigate speeding & parking issues reporting back to council.

Working Group membership
Cllr Nelms
Cllr Gould
Cllr Hulett

Clerk to report back on viability of a way system for Castle Street.

AGREED
ACTION: CLERK

24/050 Sports & Rec Trust Agreement

RESOLVED to approve amended SRT (Sports & Rec Trust) SMA. To be signed off subject to agreement of SRT

AGREED

24/051 Stonehill Play Area Soft Surface.

Council to consider repair or replace. **RESOLVED** those options for alternatives sought for replacement.

ACTION: CLERK

24/052 Schedule of Payments

Payments to be agreed by resolution:
(Standing orders/salary pre resolved)*

Evis	Ground Maintenance (Jan)	£ 750.00*
EDF Energy	Electric	£. 67.20
Clerk.	Backdated salary/expenses	£4,375.10
Somerset Council	Lengthsman (Dec)	£. 422.51
Somerset Council	Lengthsman (Jan)	£ 211.26
Cloudy IT	Monthly M/Soft 365 Licence fee x11	£ 70.68*
Stable Print	Jan Newsletter	£. 210.00
Amazon	Lights/Stationary	£. 39,19*
Amazon	H&S Lighting	£. 36.88*
Amazon	Replacement Keys filling cabinet	£. 2.74*
Amazon	External Key Safe	£. 19,94*
Amazon	H&S lights	£. 28.10*
Amazon	H&S Poster and TV Bracket	£. 27.77*
Amazon	Display Screen Meeting Room	£. 419.00*
L Foley	Refund table supply	£ .115.00

Total £6,795.36

RESOLVED to accept schedule of payments.

AGREED

24/053 Allotment Tenancy

It was **RESOLVED** that the allotment tenancy agreements would be amended as soon as possible and be issued to tenants.

**ACTION: CLERK
AGREED**

24/054 Motion to exclude press and public

due to the Confidential nature of the business to be transacted namely the likely release of third-party personal data.

RESOLVED to exclude the press and public

AGREED

24/055 Confidential Item

Matters relating to inappropriate correspondence was discussed. Members were advised of the ongoing situation and external advice. Use of the councils IT and the importance of and appropriate phraseology in all communication.

24/047 Deferred. It was **RESOLVED that** Cllr Nelmes be appointed the third member of Human Resources

AGREED

Meeting Closed at 20.25hrs

Date of next meeting 6th Maech 2024