



STOKE SUB HAMDON PARISH COUNCIL

Parish Clerk. Mr NEIL BLOOMFIELD, 45 PAULL'S CLOSE , MARTOCK, TA12 6DE

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MINUTES OF FULL COUNCIL MEETING WEDNESDAY 7th June 2023 HAMDON YOUTH & FAMILY CENTRE

PRESENT: Cllr Moira Hulett, Cllr Rebecca Merrick, Cllr Suzanne Nelms,
Cllr Richard Holder, Cllr Michael Phillips (Chair)
Mr Neil Bloomfield (Clerk)

23/098 ANNOUNCED MEETING BEING RECORDED

23/099 APOLOGIES FOR ABSENCE

Apologies received and accepted by council from Cllr Foley & Cllr Burton

23/099 DECLARATIONS OF INTEREST

Members interests as published on Council website and available by request to clerk. No additional declarations made.

23/100 APPROVE MINUTES OF PREVIOUS MEETING

RESOLVED to accept minutes of Full Council AGM 2nd May 2023 and Extraordinary Full Council Meeting 23rd July 2023.

Unanimous

23/102 PUBLIC QUESTIONS

1 member of the public and 2 Ward members present.
Enquiry from public regards cooption process for casual vacancy.
Request for Minutes of last two meetings to be sent to ward members-Action Clerk.

23/103 PARISH COUNCIL INSURANCE RENEWAL

NOTED the renewal of Parish Councils insurance with Hiscox.

23/104 MICROSOFT OFFICE 365

NOTED install and migration of files to MS Office365. Members advised of new personalised email addresses and requirement to change password.

23/105 LENGTHSMAN SCHEME

Resolved that future work requests under the 'lengths-man' scheme would be notified to Chair of council and passed to the lengths-man by the clerk

Unanimous

23/106 SCHEDULE OF PAYMENTS

NOTED Payment to Sports Rec Trust should have been listed as £2000 to trust and £400 to May Fayre

Resolved to approve the payment schedule as listed on the agenda.

Unanimous

Noted-List of payments as listed.

23//107 PLANNING-HAMHILL QUARRY EXTENSION

Resolved to request a time extension from LPA to allow for consultation.

Unanimous

23/108 COUNCIL WEBSITE

RESOLVED to defer item to allow further information be obtained regarding requirements of a separate council website and provided to members in advance of next meeting.

Unanimous

Action Clerk/Cllr Hulett

23/109 RESOLVED to exclude press and public due to the confidential nature of the business to be transacted, staffing matters and grounds maintenance contract.

Unanimous

23/110 CLERK & RFO ROLE

RESOLVED to defer to seek SALC advise on separation of roles Clerk/RFO. Council to consider next meeting based on any advice provided.

Unanimous

Action Clerk

23/111 GROUNDS MAINTENANCE CONTRACT

RESOLVED to award 3 year ground maintenance contract to **EVIS GROUND MAINTENANCE** commencing 1ST July 2023.

Further **RESOLVED** that payments be made by 36 equal monthly payments of £1,000 by standing order.

Unanimous

23/112 PARISH COUNCIL OFFICE ACCOMMODATION

RESOLVED to defer item so that further information on utility costs could be obtained.

Unanimous

Date of next meeting noted Wednesday 5th July 2023

Meeting closed 20.45