



STOKE SUB HAMDON PARISH COUNCIL

MRS. SARAH MOORE, PARISH CLERK. 24 High Street, Stoke sub Hamdon, Somerset TA14 6PS
Tel: 01935 822455 E-mail: clerksshpc@hotmail.co.uk

MINUTES OF THE MONTHLY MEETING HELD ON WEDNESDAY 5TH OCTOBER 2022 AT THE HAMDON YOUTH & FAMILY CENTRE

<p>22/0126/a PRESENT: Members: Mrs. Lyn Foley (Chairman), Mr. Paul Goulder, Mr. Richard Holder, Mrs. Moira Hulett, Mr. Graham Middleton, and Mr. Mike Phillips Others: Mrs. Sarah Moore (Clerk), Mr. John Bailey (County Councillor), Ms. Emily Pearlstone (County Councillor) and 3 members of the public</p> <p>22/126/b APOLOGIES: Mr. Owen Setter (Vice Chairman), Mrs. Denise Burton, Mrs. Helen Essex, Mrs. Rebecca Merrick, Mrs. Suzanne Nelms and Mr. Mike Hewitson (District Councillor)</p>	<p><u>ACTION</u></p>
<p>22/127 DECLARATION OF INTERESTS Cllr Foley declared an interest in the Community Shop Cllr Goulder declared an interest in the Hamdon Youth Group Cllr Hulett declared an interest in the Community Shop, Hamdon Youth Group and the Sports & Recreation Trust</p>	
<p>22/128 PUBLIC SESSION A resident raised concerns about the speeding in West Street near the garage and commented on some near misses. A discussion was held about reforming the Community Speedwatch Team. The resident said he would be interested in volunteering. It was agreed to ask for volunteering via the newsletter A resident mentioned the Freedom of Information request he had submitted. The Clerk said that a written response would be sent within the required time limit. The Chair of the Hamdon Youth Group reported that he had stepped down and introduced the new Chair. A discussion was held regarding the report in the last minutes (<i>ref: 22/117/b</i>). The member of the Hamdon Youth Group asked for a copy of the report. The Hamdon Youth Group decided to return half of the Youth Worker grant to the Parish Council. Clerk to provide HYG the bank details. HYG will be giving a presentation at the next Parish Council meeting and the reports will be sent out prior to the meeting</p>	<p>Cllr Foley</p> <p>Clerk</p> <p>Clerk</p>
<p>22/129 MINUTES OF THE PREVIOUS MEETING It was RESOLVED to approve and sign the Minutes of the September meeting.</p>	
<p>22/130 MATTERS ARISING FROM MINUTES The Clerk reviewed the items on the Action List:</p> <ul style="list-style-type: none"> • Hamdon Youth and Family Centre: Only some wood to be removed • Boules Court Surface: Get a quote to renew the surface 	<p>Cllr Goulder Cllr Burton</p>

<ul style="list-style-type: none"> • Boules Court Sign: Chicken wire to be stapled around the base of the post to protect it. • Transport Strategy Group: Existing group to be invited to a meeting • Stonehill Allotments: Get quote from Streetscene to clear overgrown area • Finance Group: Arrange meeting • Councillor Training: Email dates to councillors 	<p>Clerk Cllr Foley Clerk</p> <p>Clerk Clerk</p>
<p><u>22/131 DISTRICT & COUNTY COUNCILLORS</u></p>	
<p><u>22/131/a</u> Mike Hewitson – District Councillor Planning applications are still on hold due to the Phosphates issue The planning application for the Ham Hill Visitor Centre will be going to Area North. The consultation on the centre is still open and if councillors wish to discuss details, a meeting can be set up with the Countryside Team. It was pointed out that the Parish Council were not included in the Planning Consultee list.</p> <p><u>22/131/b</u> John Bailey – County Councillor Cllr Bailey’s report had been circulated to councillors. The drains which caused the flooding issues at the top of the High Street opposite Bonnies Lane have been jetted and these are being monitored. Trees in East Stoke at Loder’s Corner are being monitored but are not a safety issue. The Clerk commented that there is a broken branch that will inevitably fall in high winds. Also, the triangular warning sign is not clearly visible. Leaflets on what to do in the ‘cost of living’ crisis were handed out. The Clerk requested a digital copy. <i>(Cllrs Bailey & Pearlstone left the meeting)</i></p>	<p>Cllr Pearlstone</p>
<p><u>22/132 5-YEAR PLAN</u></p>	
<p>Discussions were held on the groups:</p> <ul style="list-style-type: none"> • Care in the Community: Working Group yet to meet • Media: Results of the questions raised at the Parish Meeting: <ol style="list-style-type: none"> i. It was concluded that the Parish Council website needs to be advertised more stating what information can be found on the site ii. Merging the newsletter and Hambook: quotes are being sought for the newsletter to be a ‘wrap around’ on the Hambook. iii. The Clerk confirmed that the Parish Council website is compliant with the WCAG <p>A discussion was held on getting a noticeboard installed at Stonehill. Get permission from Abri, check whether planning permission is need, and get quotes for a noticeboard It was agreed to contact all the organisation and promote them on Facebook. It was also agreed to set up a Village Diary on Facebook and the website so residents could see at a glance what was happening in the village.</p> <ul style="list-style-type: none"> • Schools: The Headmaster at Stanchester Academy is keen to work with the Parish Council. Councillors are to email Working Group with ideas. <i>(Cllr Phillips left the meeting)</i> • Community Volunteering: A discussion was held on holding a ‘day to celebrate’ for all the volunteers in the village to show how much they are appreciated. This is to be developed into an annual ‘Thank You’. It was agreed to find out who many volunteers there are and whether this event 	<p>Cllr Hulett</p> <p>Clerk</p> <p>Cllr Hulett</p>

<p>would be feasible and to find out whether grants could be obtained from other village organisations. (Cllr Phillips re-entered the meeting)</p> <ul style="list-style-type: none"> • The Environment: A discussion was held on whether to move the dog bins around or install larger bins. The Clerk explained SSDC's procedures on dog bins, the collection routes and Public Space Protection Order for the recreation ground and Memorial Hall grounds. Prices for larger dog bins had been sought from Glasdons; a 60 litre bin is £291 excl VAT and a 50 litre bin is £276 excl VAT. The current bins in the village are 35 litres. It was reported that there is no law about having bonfires but if bonfires are causing a nuisance, they can be reported to SSDC's Environment Department. • Leisure: A spooky walk is being held in October • Allotments: There may be a potential issue with the wall around North Street allotment. The allotments of Furlands are in a terrible condition, and it was suggested giving the land back to the Duchy. At Stonehill, councillors need to consider a cost-effective way on how to manage the vacant areas at this site 	<p>Cllrs Foley, Goulder & Hulett</p>
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<p>22/133/b Hamdon Youth Group A report was given regarding the AGM. A discussion was held regarding kitchen not being locked to the children and the fire escape at the front of the building. It was also mentioned about the behaviour of some of the children and it was suggested more community involvement was needed.</p>	
<p>22/133/c Memorial Hall & Grounds No report given.</p>	
<p>22/133/d Play Areas No reports given.</p>	
<p>22/133/e Sports & Recreation Trust A report was given on the resurfacing of the car park. The information of how this came about will go on Facebook and in the newsletter.</p>	
<p>22/133/f Any Other Issues None declared</p>	
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<p>22/134 VILLAGE ENVIRONMENT</p>	
<p>22/134/a Allotments: This item was covered under <i>Minute ref: 22/132</i></p>	
<p>22/134/b Crime & Anti-Social Behaviour: Nothing to report.</p>	
<p>22/134/c Footpaths:</p>	

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<p>22/134/d <u>Ground Maintenance:</u> The groundsman's contract ends on 31st January 2023 and an advert has been placed inviting contractors to tender. A discussion was held on some minor amendments. The amended contract will be brought to next month's meeting for approval.</p> <p>The lengthsman has refurbished the noticeboard by the Co-Op. He has cut back overhanging brambles by the old URC and opposite Castle Farm. He has been asked to cut back the brambles covering the grit bin at the bottom of Ham Hill Road, and to stain the wooden edging around the Boules court.</p>	Clerk																																				
<p>22/134/e <u>Highways & Transport:</u></p> <p>i. <u>SID Report</u> The SID report for had been circulated to councillors. This was for West Street facing inbound. The maximum outbound speed was 63mph. The maximum inbound speed was 59mph. Both reports show the overall speed of the traffic going through 30mph and under was 94%.</p> <p>ii. <u>Transport Strategy Group</u> This was discussed under <i>Minute ref: 22/128</i></p>																																					
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<p>22/134/g <u>Defibrillators:</u> No report given.</p>																																					
<p>22/134/h <u>Any Other Issues:</u> The Clerk thanked councillors for the information regarding the grit bins and this had now been sent off to Highways</p>																																					
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<p>22/135/a <u>Matters for Report</u></p> <p>i. <u>Monthly Bank Reconciliation</u> The Clerk gave the monthly bank reconciliation report as of 30th September 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">£</td> </tr> <tr> <td>Current Account</td> <td style="text-align: right;">37,803.93</td> </tr> <tr> <td>Lloyds Reserve</td> <td style="text-align: right;">43,837.23</td> </tr> <tr> <td>Melton Building Society</td> <td style="text-align: right;">33,428.98</td> </tr> <tr> <td>Cambridge & Counties</td> <td style="text-align: right;"><u>23,026.17</u></td> </tr> <tr> <td>Sub Total</td> <td style="text-align: right;">138,096.31</td> </tr> <tr> <td>Outstanding Payments</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Total as Cash Book</td> <td style="text-align: right;"><u>138,096.31</u></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Less Ring-Fenced Amounts</td> <td style="text-align: right;">£</td> </tr> <tr> <td>Pavilion Reserve Account</td> <td style="text-align: right;">29,930.67</td> </tr> <tr> <td>Asset Management Reserve Account</td> <td style="text-align: right;">25,271.05</td> </tr> <tr> <td>Allotment Deposits</td> <td style="text-align: right;">1,038.67</td> </tr> <tr> <td>Bequest – Plants</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>Hamdon Youth Centre</td> <td style="text-align: right;"><u>-3,607.32</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;"><u>52,783.07</u></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Budget Working Capital</td> <td style="text-align: right;">85,313.24</td> </tr> </table>		£	Current Account	37,803.93	Lloyds Reserve	43,837.23	Melton Building Society	33,428.98	Cambridge & Counties	<u>23,026.17</u>	Sub Total	138,096.31	Outstanding Payments	0.00	Total as Cash Book	<u>138,096.31</u>			Less Ring-Fenced Amounts	£	Pavilion Reserve Account	29,930.67	Asset Management Reserve Account	25,271.05	Allotment Deposits	1,038.67	Bequest – Plants	150.00	Hamdon Youth Centre	<u>-3,607.32</u>	Total	<u>52,783.07</u>			Budget Working Capital	85,313.24	
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<p>ii. <u>Quarterly Budget Comparison</u> The Quarterly Comparison report had been circulated to councillors. This compares actual spend against budget and at the second quarter expenditure is 55% against budget.</p> <p>iii. <u>SSDC Community Grant</u> The Clerk reported that the SSDC Community Grant of £17,245 towards the refurbishment of the Hamdon Youth and Family Centre had been received</p> <p>iv. <u>Annual Governance and Accountability Return</u> The report from PKF Littlejohn LLP had been received. The report states: <i>“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention in giving cause for concern that relevant legislation and regulatory requirements have not been met”</i></p> <p>v. <u>Stable Print –Increase in Printing Costs</u> The Clerk reported that Stable Print have increased the price for printing the newsletter to £210 per month</p> <p>vi. <u>Duchy of Cornwall – Land Rent Increase</u> The Duchy of Cornwall are increasing the land rent for the allotments from £260 p.a. to £300 p.a. effective from 29th October 2022.</p>																																									
<p><u>22/135/b</u> Matters for Resolution</p> <p>i. <u>Invoices Payable</u></p> <table border="0" data-bbox="252 943 1133 1339"> <tr> <td>Sarah Moore</td> <td>Expenses for September</td> <td>£</td> <td>135.39</td> <td>BACS</td> </tr> <tr> <td>Evis Ground Maintenance</td> <td>Ground Maintenance for September</td> <td>£</td> <td>666.66</td> <td>BACS</td> </tr> <tr> <td>PKF Littlejohn LLP</td> <td>Annual Audit (AGAR for 2021/22)</td> <td>£</td> <td>480.00</td> <td>BACS</td> </tr> <tr> <td>HMRC</td> <td>PAYE Period 4-7</td> <td>£</td> <td>382.40</td> <td>BACS</td> </tr> <tr> <td>Somerset Association of Local Councils</td> <td>Affiliation Fee 2022/23</td> <td>£</td> <td>554.87</td> <td>BACS</td> </tr> <tr> <td></td> <td>Total</td> <td>£</td> <td><u>2,220.32</u></td> <td></td> </tr> </table> <p>The Clerk said she had received a further invoice and asked if it could be paid with this month’s payments.</p> <table border="0" data-bbox="252 1464 1133 1568"> <tr> <td>Stable Print</td> <td>October Newsletters</td> <td>£</td> <td>210.00</td> <td>BACS</td> </tr> <tr> <td></td> <td>Total</td> <td>£</td> <td><u>210.00</u></td> <td></td> </tr> </table> <p>It was RESOLVED to approve the payments</p> <p>ii. <u>Other</u> None declared.</p>	Sarah Moore	Expenses for September	£	135.39	BACS	Evis Ground Maintenance	Ground Maintenance for September	£	666.66	BACS	PKF Littlejohn LLP	Annual Audit (AGAR for 2021/22)	£	480.00	BACS	HMRC	PAYE Period 4-7	£	382.40	BACS	Somerset Association of Local Councils	Affiliation Fee 2022/23	£	554.87	BACS		Total	£	<u>2,220.32</u>		Stable Print	October Newsletters	£	210.00	BACS		Total	£	<u>210.00</u>		
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<p><u>22/135</u> PLANNING</p> <p><u>22/135/a</u> Planning Information: None declared.</p> <p><u>22/135/b</u> Parish Planning Working Party Feedback on Applications: <u>22/02421/S73A</u> – S73 application to vary Conditions 2 (approved plans) and 3 (materials) of planning permission 20/01622/FUL for the erection of Life Time</p>																																									

<p>Home dwelling (amendment to the design and confirming the materials proposed) – Land rear of Suntreat, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ - no observations or objections</p> <p>22/02335/FUL – forecourt canopy raised from 4.5m to 5.1m between ground and underside canopy – Cartgate Garage, Cartgate Roundabout to Percombe Hill Westbound, A303, Stoke sub Hamdon – no observations or objections</p> <p>22/02751/TCA – notification of intent to fell no. 12 trees and to carry out tree surgery works to no. 9 trees within a Conservation Area – East Stoke Cottage, Windsor Lane, Stoke sub Hamdon TA14 6UE – the parish council are not required to respond to TCA application.</p> <p>22/135/c <u>Planning Decisions and Reports:</u></p> <p>i. <u>Reports</u></p> <p>22/02420/DOC1 – discharge of Condition 3 (Materials) for Planning Permission 20/01622/FUL – Land rear of Suntreat, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ – awaiting decision</p> <p>22/01614/S73A – S73A application to vary Condition 02 (approved plans) for minor design amendments comprising a porch, amended fenestration and extension to hall of planning application ref. 18/00425/FUL (alterations and conversion of barn into a church (Use Class D1 and associated access and parking) – Buildings at St Michaels Nursery, Mason Lane, Montacute – this application is the Planning Working Group</p> <p>22/01326/COU – change of use of existing two storey barn from 2 holiday units to a beauty salon on the ground floor and an unrestricted flat on the first floor (retrospective) – West End Farm, West Street, Stoke sub Hamdon – awaiting decision</p> <p>20/00991/OUT – outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings (amended) - Land at Masons Lane, Montacute. – awaiting decision. No update since last month</p> <p>20/01831/FUL – the erection of a detached chalet style dwelling and associated access and parking - Land rear of Princes Close Car Park, Stoke Sub Hamdon – awaiting decision – no further update</p> <p>ii. <u>Decisions</u></p> <p>22/02355/TPO – application to carry out tree surgery works to no. 1 tree as shown by SSDC (STHA 1) 1998 TPO – 20 Brocks Mount, Stoke sub Hamdon TA14 6PJ – approved</p> <p>22/02355/TPO – application to carry out tree surgery works to no. 1 tree as shown by SSDC (STHA 1) 1998 TPO – 24 Brocks Mount, Stoke sub Hamdon TA14 6PJ – approved</p> <p>22/02180/TCA – notification of intent to carry out tree surgery works to no. 7 trees and fell no. 2 trees within a Conservation Area – 56 High Street, Stoke sub Hamdon TA14 6PS - approved</p> <p>22/01326/COU – change of use of existing two storey barn from 2 holiday units to a beauty salon on the ground floor and an unrestricted flat on the first floor (retrospective) – West End Farm, West Street, Stoke sub Hamdon – approved</p> <p>It was RESOLVED to ratify the Planning Working Group’s observations.</p>	
<p>22/137 GOVERNANCE</p>	

<p>A report was given on the Local Community Network (LCN) Conference. A discussion was held on the Local Community Network.</p> <p>It was suggested in going over to a .gov.uk domain for the website and .gov.uk email accounts. This would probably cost around £100 for the first year and £50 for subsequent years.</p> <p>It was also suggested transferring to Office 365 for local government.</p> <p>It was agreed that councillors need to notify the Clerk of the new gmail.com email addresses.</p>	<p>Whole Council</p>
<p><u>22/138 CORRESPONDENCE</u></p>	
<p>i. <u>Duchy of Cornwall</u> A letter had been received from the Duchy of Cornwall stating that the 24th Duke of Cornwall has been succeeded by the 25th Duke of Cornwall. Prince William is the new Prince of Wales and Duke of Cornwall.</p> <p>ii. <u>Litter Pick</u> The resident who organises the regular litter pick in the village raised concerns about the amount of time it takes Streetscene to collect the bags of rubbish and asked if the parish council could raise this issue with SSDC</p> <p>iii. <u>Tree and Bulb Planting</u> A resident forwarded a website link to the Woodland Trust tree planting scheme. The resident also offered to assist with any bulb planting.</p> <p>iv. <u>Fire Service Consultation</u> There is an online survey from Devon and Somerset Fire and Rescue Service asking communities and businesses about the level of precept. This is open until 30th November.</p> <p>v. <u>Gigaclear</u> Gigaclear will be providing ultrafast full fibre broadband to East Stoke and Montacute in due course. Residents will be invited to an online forum and civil works could potentially start towards the end of January/February.</p>	<p>Clerk</p>
<p><u>22/139 MEMBERS' & CLERK'S REPORTS</u></p>	
<p>No reports given.</p>	
<p><u>22/140 ITEMS FOR FUTURE AGENDAS</u></p>	
<p>None declared</p>	
<p><u>22/141 DATE OF NEXT PARISH COUNCIL MEETING</u></p>	
<p>There being no further business the Meeting closed at 9.19pm. It was agreed to hold the next meeting on Wednesday 2nd November 2022 at 7pm.</p>	

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<p>22/134/c Footpaths:</p>	

Nothing to report.																																					
<p>22/134/d <u>Ground Maintenance:</u> The groundsman's contract ends on 31st January 2023 and an advert has been placed inviting contractors to tender. A discussion was held on some minor amendments. The amended contract will be brought to next month's meeting for approval.</p> <p>The lengthsman has refurbished the noticeboard by the Co-Op. He has cut back overhanging brambles by the old URC and opposite Castle Farm. He has been asked to cut back the brambles covering the grit bin at the bottom of Ham Hill Road, and to stain the wooden edging around the Boules court.</p>	Clerk																																				
<p>22/134/e <u>Highways & Transport:</u></p> <p>i. <u>SID Report</u> The SID report for had been circulated to councillors. This was for West Street facing inbound. The maximum outbound speed was 63mph. The maximum inbound speed was 59mph. Both reports show the overall speed of the traffic going through 30mph and under was 94%.</p> <p>ii. <u>Transport Strategy Group</u> This was discussed under <i>Minute ref: 22/128</i></p>																																					
<p>22/134/f <u>Street Lighting:</u> The Clerk said she had received a report that the streetlight in Whirligig Lane was not working but needed the number of the streetlight before she could report it.</p>	Clerk																																				
<p>22/134/g <u>Defibrillators:</u> No report given.</p>																																					
<p>22/134/h <u>Any Other Issues:</u> The Clerk thanked councillors for the information regarding the grit bins and this had now been sent off to Highways</p>																																					
<p>22/135 FINANCE</p>																																					
<p>22/135/a <u>Matters for Report</u></p> <p>i. <u>Monthly Bank Reconciliation</u> The Clerk gave the monthly bank reconciliation report as of 30th September 2022</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">£</td> </tr> <tr> <td>Current Account</td> <td style="text-align: right;">37,803.93</td> </tr> <tr> <td>Lloyds Reserve</td> <td style="text-align: right;">43,837.23</td> </tr> <tr> <td>Melton Building Society</td> <td style="text-align: right;">33,428.98</td> </tr> <tr> <td>Cambridge & Counties</td> <td style="text-align: right;"><u>23,026.17</u></td> </tr> <tr> <td>Sub Total</td> <td style="text-align: right;">138,096.31</td> </tr> <tr> <td>Outstanding Payments</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Total as Cash Book</td> <td style="text-align: right;"><u>138,096.31</u></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Less Ring-Fenced Amounts</td> <td style="text-align: right;">£</td> </tr> <tr> <td>Pavilion Reserve Account</td> <td style="text-align: right;">29,930.67</td> </tr> <tr> <td>Asset Management Reserve Account</td> <td style="text-align: right;">25,271.05</td> </tr> <tr> <td>Allotment Deposits</td> <td style="text-align: right;">1,038.67</td> </tr> <tr> <td>Bequest – Plants</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>Hamdon Youth Centre</td> <td style="text-align: right;"><u>-3,607.32</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;"><u>52,783.07</u></td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td>Budget Working Capital</td> <td style="text-align: right;">85,313.24</td> </tr> </table>		£	Current Account	37,803.93	Lloyds Reserve	43,837.23	Melton Building Society	33,428.98	Cambridge & Counties	<u>23,026.17</u>	Sub Total	138,096.31	Outstanding Payments	0.00	Total as Cash Book	<u>138,096.31</u>			Less Ring-Fenced Amounts	£	Pavilion Reserve Account	29,930.67	Asset Management Reserve Account	25,271.05	Allotment Deposits	1,038.67	Bequest – Plants	150.00	Hamdon Youth Centre	<u>-3,607.32</u>	Total	<u>52,783.07</u>			Budget Working Capital	85,313.24	
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<p>ii. <u>Quarterly Budget Comparison</u> The Quarterly Comparison report had been circulated to councillors. This compares actual spend against budget and at the second quarter expenditure is 55% against budget.</p> <p>iii. <u>SSDC Community Grant</u> The Clerk reported that the SSDC Community Grant of £17,245 towards the refurbishment of the Hamdon Youth and Family Centre had been received</p> <p>iv. <u>Annual Governance and Accountability Return</u> The report from PKF Littlejohn LLP had been received. The report states: <i>“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention in giving cause for concern that relevant legislation and regulatory requirements have not been met”</i></p> <p>v. <u>Stable Print –Increase in Printing Costs</u> The Clerk reported that Stable Print have increased the price for printing the newsletter to £210 per month</p> <p>vi. <u>Duchy of Cornwall – Land Rent Increase</u> The Duchy of Cornwall are increasing the land rent for the allotments from £260 p.a. to £300 p.a. effective from 29th October 2022.</p>																																									
<p><u>22/135/b</u> Matters for Resolution</p> <p>i. <u>Invoices Payable</u></p> <table border="0" data-bbox="252 943 1133 1339"> <tr> <td>Sarah Moore</td> <td>Expenses for September</td> <td>£</td> <td>135.39</td> <td>BACS</td> </tr> <tr> <td>Evis Ground Maintenance</td> <td>Ground Maintenance for September</td> <td>£</td> <td>666.66</td> <td>BACS</td> </tr> <tr> <td>PKF Littlejohn LLP</td> <td>Annual Audit (AGAR for 2021/22)</td> <td>£</td> <td>480.00</td> <td>BACS</td> </tr> <tr> <td>HMRC</td> <td>PAYE Period 4-7</td> <td>£</td> <td>382.40</td> <td>BACS</td> </tr> <tr> <td>Somerset Association of Local Councils</td> <td>Affiliation Fee 2022/23</td> <td>£</td> <td>554.87</td> <td>BACS</td> </tr> <tr> <td></td> <td>Total</td> <td>£</td> <td><u>2,220.32</u></td> <td></td> </tr> </table> <p>The Clerk said she had received a further invoice and asked if it could be paid with this month’s payments.</p> <table border="0" data-bbox="252 1464 1133 1568"> <tr> <td>Stable Print</td> <td>October Newsletters</td> <td>£</td> <td>210.00</td> <td>BACS</td> </tr> <tr> <td></td> <td>Total</td> <td>£</td> <td><u>210.00</u></td> <td></td> </tr> </table> <p>It was RESOLVED to approve the payments</p> <p>ii. <u>Other</u> None declared.</p>	Sarah Moore	Expenses for September	£	135.39	BACS	Evis Ground Maintenance	Ground Maintenance for September	£	666.66	BACS	PKF Littlejohn LLP	Annual Audit (AGAR for 2021/22)	£	480.00	BACS	HMRC	PAYE Period 4-7	£	382.40	BACS	Somerset Association of Local Councils	Affiliation Fee 2022/23	£	554.87	BACS		Total	£	<u>2,220.32</u>		Stable Print	October Newsletters	£	210.00	BACS		Total	£	<u>210.00</u>		
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<p><u>22/135</u> PLANNING</p> <p><u>22/135/a</u> Planning Information: None declared.</p> <p><u>22/135/b</u> Parish Planning Working Party Feedback on Applications: <u>22/02421/S73A</u> – S73 application to vary Conditions 2 (approved plans) and 3 (materials) of planning permission 20/01622/FUL for the erection of Life Time</p>																																									

<p>Home dwelling (amendment to the design and confirming the materials proposed) – Land rear of Suntreat, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ - no observations or objections</p> <p>22/02335/FUL – forecourt canopy raised from 4.5m to 5.1m between ground and underside canopy – Cartgate Garage, Cartgate Roundabout to Percombe Hill Westbound, A303, Stoke sub Hamdon – no observations or objections</p> <p>22/02751/TCA – notification of intent to fell no. 12 trees and to carry out tree surgery works to no. 9 trees within a Conservation Area – East Stoke Cottage, Windsor Lane, Stoke sub Hamdon TA14 6UE – the parish council are not required to respond to TCA application.</p> <p>22/135/c <u>Planning Decisions and Reports:</u></p> <p>i. <u>Reports</u></p> <p>22/02420/DOC1 – discharge of Condition 3 (Materials) for Planning Permission 20/01622/FUL – Land rear of Suntreat, Montacute Road, East Stoke, Stoke sub Hamdon TA14 6UQ – awaiting decision</p> <p>22/01614/S73A – S73A application to vary Condition 02 (approved plans) for minor design amendments comprising a porch, amended fenestration and extension to hall of planning application ref. 18/00425/FUL (alterations and conversion of barn into a church (Use Class D1 and associated access and parking) – Buildings at St Michaels Nursery, Mason Lane, Montacute – this application is the Planning Working Group</p> <p>22/01326/COU – change of use of existing two storey barn from 2 holiday units to a beauty salon on the ground floor and an unrestricted flat on the first floor (retrospective) – West End Farm, West Street, Stoke sub Hamdon – awaiting decision</p> <p>20/00991/OUT – outline application with all matters reserved save for access for the residential development of land for up to 17 no. dwellings (amended) - Land at Masons Lane, Montacute. – awaiting decision. No update since last month</p> <p>20/01831/FUL – the erection of a detached chalet style dwelling and associated access and parking - Land rear of Princes Close Car Park, Stoke Sub Hamdon – awaiting decision – no further update</p> <p>ii. <u>Decisions</u></p> <p>22/02355/TPO – application to carry out tree surgery works to no. 1 tree as shown by SSDC (STHA 1) 1998 TPO – 20 Brocks Mount, Stoke sub Hamdon TA14 6PJ – approved</p> <p>22/02355/TPO – application to carry out tree surgery works to no. 1 tree as shown by SSDC (STHA 1) 1998 TPO – 24 Brocks Mount, Stoke sub Hamdon TA14 6PJ – approved</p> <p>22/02180/TCA – notification of intent to carry out tree surgery works to no. 7 trees and fell no. 2 trees within a Conservation Area – 56 High Street, Stoke sub Hamdon TA14 6PS - approved</p> <p>22/01326/COU – change of use of existing two storey barn from 2 holiday units to a beauty salon on the ground floor and an unrestricted flat on the first floor (retrospective) – West End Farm, West Street, Stoke sub Hamdon – approved</p> <p>It was RESOLVED to ratify the Planning Working Group’s observations.</p>	
<p>22/137 GOVERNANCE</p>	

<p>A report was given on the Local Community Network (LCN) Conference. A discussion was held on the Local Community Network.</p> <p>It was suggested in going over to a .gov.uk domain for the website and .gov.uk email accounts. This would probably cost around £100 for the first year and £50 for subsequent years.</p> <p>It was also suggested transferring to Office 365 for local government.</p> <p>It was agreed that councillors need to notify the Clerk of the new gmail.com email addresses.</p>	<p>Whole Council</p>
<p><u>22/138 CORRESPONDENCE</u></p>	
<p>i. <u>Duchy of Cornwall</u> A letter had been received from the Duchy of Cornwall stating that the 24th Duke of Cornwall has been succeeded by the 25th Duke of Cornwall. Prince William is the new Prince of Wales and Duke of Cornwall.</p> <p>ii. <u>Litter Pick</u> The resident who organises the regular litter pick in the village raised concerns about the amount of time it takes Streetscene to collect the bags of rubbish and asked if the parish council could raise this issue with SSDC</p> <p>iii. <u>Tree and Bulb Planting</u> A resident forwarded a website link to the Woodland Trust tree planting scheme. The resident also offered to assist with any bulb planting.</p> <p>iv. <u>Fire Service Consultation</u> There is an online survey from Devon and Somerset Fire and Rescue Service asking communities and businesses about the level of precept. This is open until 30th November.</p> <p>v. <u>Gigaclear</u> Gigaclear will be providing ultrafast full fibre broadband to East Stoke and Montacute in due course. Residents will be invited to an online forum and civil works could potentially start towards the end of January/February.</p>	<p>Clerk</p>
<p><u>22/139 MEMBERS' & CLERK'S REPORTS</u></p>	
<p>No reports given.</p>	
<p><u>22/140 ITEMS FOR FUTURE AGENDAS</u></p>	
<p>None declared</p>	
<p><u>22/141 DATE OF NEXT PARISH COUNCIL MEETING</u></p>	
<p>There being no further business the Meeting closed at 9.19pm. It was agreed to hold the next meeting on Wednesday 2nd November 2022 at 7pm.</p>	