

STOKE SUB HAMDON PARISH COUNCIL

MRS. SARAH MOORE, PARISH CLERK. 24 High Street, Stoke sub Hamdon, Somerset TA14 6PS
Tel: 01935 822455 E-mail: clerksshpc@hotmail.co.uk



MINUTES OF MONTHLY MEETING HELD ON WEDNESDAY 3RD FEBRUARY 2021 VIA ZOOM REMOTE MEETING APP

21/016/a PRESENT:

Members: Mr Hugh Donovan, Mr Andy Dawe, Mrs Lyn Foley, Mrs Rebecca Merrick, Mr Graham Middleton, Mrs Suzanne Nelms, Mrs Alex Schellenberg and Mr Bill Southcombe

Others: Mrs Sarah Moore (Clerk), Mr Mike Hewitson (District Councillor) and Mr Neil Bloomfield (County Councillor) and one member of the public

21/016/b APOLOGIES:

Mrs Barbara Brooks,

21/017 DECLARATION OF INTEREST:

Cllr Donovan declared an interest in the Hamdon Youth & Family Centre

Cllr Foley declared an interest in the Community Shop.

Cllr Merrick declared an interest in the Sports and Recreation Trust

Cllr Nelms declared an interest in Friends of Ham Hill

Cllr Southcombe declared an interest in the Hamdon Community Arts Project

21/018 PUBLIC SESSION:

(Cllr Dawe joined the meeting)

The member of the public was interested in joining the parish council and wanted to see how the business of the Council was conducted.

21/019 MINUTES OF PREVIOUS MEETING:

It was RESOLVED to approve and sign the Minutes of the January meeting.

21/020 MATTERS ARISING FROM MINUTES:

The Clerk reviewed the items on the Action List:

- i. Overhanging trees between Co-Op and Loder's Corner: There was no further update. Cllr Bloomfield emailed Highways. **Action Clerk**
- ii. Parish Council Website – The Clerk said she had a Zoom meeting with Cllr Brooks to confirm the wording and this is being uploaded onto the site along with the Parish Council's documents. **Action Clerk**
- iii. Refurbishment of telephone kiosk (West Street) – Cllr Southcombe said he will do the refurbishment once the lockdown period has finished. **Action Cllr Southcombe**
- iv. SID Data Reports – Cllr Bloomfield said that he will now be able to download the data and agreed to forward it to the Clerk. **Action Cllr Bloomfield**
- v. Village Litter Pick – Cllr Foley reported the resident has said they will not be organising anything until March and is grateful for the offer of equipment. Cllr Merrick agreed to find out whether it would be possible to get a grant from the Sports and Recreation Trust for some litter picking equipment. The Clerk said a few residents have offered to volunteer to help with the litter picking.
- vi. West Street Layby – The Clerk said the trees in the layby bank will be cut back on Friday, 5th February.
- vii. Holly Tree at the Hamdon Youth & Family Centre – The groundsman will need to get a tree surgeon to assist him as there are high voltage cables going through the branches.

- viii. Chapter 8 Training - The Clerk reported that Coram Construction Training are holding a Chapter 8 training session on 9th February which will cost £190 for the training and £27.95 for the SWQR card. The total cost £217.95 plus VAT. It was RESOLVED to accept this quotation. Cllr Bloomfield asked if the company offered a discount if there was a group of people doing the training. The Clerk agreed to find out. **Action Clerk**

21/021 DISTRICT & COUNTY COUNCILLORS:

21/021/a Mike Hewitson – District Councillor

Cllr Hewitson gave his report under *Minute ref: 21/021/b*.

21/021/b Neil Bloomfield – County Councillor:

Cllr Bloomfield said Somerset County Council have deployed staff to assist with the running of the Covid vaccine centres and this is now impacting on services.

(Cllr Hewitson entered the meeting)

With regard to the Unitary debate, until the Secretary of State the Council is still preparing to hold the election in May.

Cllr Hewitson said South Somerset District Council have reallocated staff to assist with the running of the Covid vaccine programmes. SSDC are concentrating on sending out Covid grants out to businesses. SSDC have just had their accounts signed off by their external auditor. Discussions are being held regarding the refurbishment of the Octagon Theatre.

Cllr Hewitson reported on the Phosphates debate and this is impacting on housing development and planning applications. Cllr Hewitson also mentioned the reformed to the Planning Scheme of Delegation which is to be discussed which will further delegate powers to planning officers to make decisions especially around listed buildings applications, large developments which are two-starred will not go straight to the Regulation committee instead of the Area committees and householder applications will be determined by the case officer.

Cllr Hewitson said there are concerns over these proposals and there needs some democratic oversight in the system.

(Cllr Bloomfield left the meeting)

Cllr Dawe asked for an update on the case in West Street.

(Cllr Hewitson left the meeting)

21/022 SPORTS & LEISURE:

21/022/a Hamdon Youth Centre:

The Clerk said the Youth Centre has received two Covid Lockdown Restriction grants totalling £6,001 and formally thanked Cllr Hewitson for his assistance with this.

Cllr Donovan said the refurbishment had temporarily stopped as the contractors are waiting for materials to be delivered.

21/022/b Hamdon Youth Group:

No report.

21/022/c Memorial Hall and Grounds:

No report.

21/022/d Play Areas:

No report given.

21/022/e Sports and Recreation Trust:

The quarterly Facilities Maintenance Plan had been circulated to councillors.

Cllr Merrick said the Sports and Recreation Trust has received over £13,000 in Covid grants from SSDC.

21/022/f Any Other Issues:

21/023 VILLAGE ENVIRONMENT:

21/023/a Allotments

The Clerk said that she has received some allotment rent, and that there have been some new enquiries. These were mainly for North Street but as there are no vacancies there the residents have been put on the waiting list. There has also been an enquiry about disabled access, but this was not from a local resident.

21/023/b Crime and Anti-Social Behaviour:

No report received.

21/023/c Footpaths:

No report.

21/023/d Ground Maintenance:

i. Groundsman

The groundsman has apologised for not carrying out the work around the signage in North Street and this will be sorted out on his next visit. The Clerk said she has asked the groundsman to trim and weed spray an allotment at Furlands and, has asked for the buddleia and dog rose to be removed from the boundary wall of the North street allotments.

Action Clerk

ii. Parish Lengthsman

Due to some of the staff being furloughed, the lengthsman will be starting his extra hours in February for a couple of months. He will be doing 2 days at the end of each month (23rd & 25th) and the Clerk suggested that councillors review this at the April meeting. The Clerk said she has asked the lengthsman to concentrate on the drains in North Street, Ham Hill Road, West Street (by the layby) and East Stoke (Co-Op to Stonehill), to clear the weeds in East Stoke (Stonehill to St Mary's Church) and Ham Hill Road (opposite Princes Close), to check the gutters of the Youth Centre and, to clear the overhanging vegetation in Great Field Lane opposite the unfinished development.

The Clerk will provide councillors with an action list of jobs with meeting papers each month.

Action Clerk

21/023/e Highways and Transport:

- i. The Clerk reported that Elancity have had issues with the new regulations due to Brexit and the speed indicator device should arrive by the end of February or beginning of March.
- ii. The Clerk said she has contacted Highways as there are two raised metal covers and some uneven dropped pavements outside the new development in Great Field Lane.
- iii. There is a road closure in Station Road in Montacute between 22nd February and 19th March between 9am and 4pm so that Western Power Distribution can carry out substation renewal work.
The Clerk said there is a sign at the Garador roundabout in Yeovil stating that the A3088 will be closed from 15th February for two weeks. The Clerk said she had not received any official notification from Highways but had noticed this when driving back from Yeovil. The official diversionary route is along the A303 and A37.
- iv. The Clerk said she has reported a large pothole which is adjacent to the junction to Windsor Lane near St Mary's church on the westbound side of the road.
- v. The Clerk said she has reported some fly-tipping of a large dumpy bag of builder's sand and rubble in the Ham Hill Road car park.

21/023/f Street Lighting

Nothing to report.

21/023/g Defibrillator Report

No report received.

21/023/h Community Shop

Cllr Foley said the shop is going well and the number of deliveries has increased. Cllr Foley mentioned that they have not received any Covid grants and a discussion was held on how these grants could be obtained.

21/023/i Any Other Issues:

The Clerk said she and Cllr Schellenberg had an initial discussion regarding the proposed bus shelter project. This is a long-term project and Cllr Schellenberg gave a report on the progress so far. A discussion was held, and it was agreed to contact Highways to repaint the bus stop area and to get a sign stating no parking on the bus stop. It was also agreed to get in contact with Highways and the Planning Department to find out whether it is possible to have a bus shelter in this position and to ask Highways whether a licence is needed.

Action Clerk

21/024 FINANCE:
21/024/a Matters for Report

- i. The Clerk gave the monthly bank reconciliation report as of 31st January 2021.

	£
Lloyds Current Account	32,863.12
Lloyds Reserve Account	82,824.63
Melton Building Society	<u>33,198.97</u>
Cambridge & Counties	<u>22,442.12</u>
Outstanding Payments	<u>75.00</u>
Total as Cash Book	171,253.84

Less Ring-Fenced Amounts:

	£
Pavilion Reserve Account	22,442.12
Asset Management Reserve Account	48,098.97
Bequest – Plants	150.00
Hamdon Youth Centre	<u>33,985.76</u>
Total	104,676.85

Budget Working Capital **66,576.99**

- ii. ICO Fee of £35 Payment by Direct Debit

The Clerk reported the direct debit of £35 for the data protection fee will be taken out of the account on or around 13th March.

21/024/b Matters for Resolution.

- i. Invoices Payable:

		£	
Sarah Moore	Expenses for January	66.49	BACS
Stable Print	February Newsletters	195.00	BACS
Evis	Ground January Ground Maintenance	666.66	BACS
Maintenance			
Glasdon	Ground Grit Bin	177.83	BACS
Maintenance			
D R Jones Yeovil Ltd	HYFC Flooring Interim Invoice	<u>14,000.00</u>	BACS
	Total	15,105.98	

It was RESOLVED to pay the invoices.

- ii. Other:

The Clerk said she has received her membership renewal from the Society of Local Council Clerks. This is the HR support organisation for Clerks. The Clerk asked councillors if they would cover half the cost of the fee with Montacute Parish Council paying the other half. It was RESOLVED to pay £83 towards the cost of the renewal fee.

21/025 PLANNING:

21/010/a Planning Information:

No report given.

21/010/b Parish Planning Working Party Feedback on Applications:

20/03491/HOU – erection of a single storey extension and new dormer window to rear of dwelling – 29 High Street, Stoke sub Hamdon TA14 6PR - The Parish Council has no objections to the application in principle but an objection to the proposed building materials. Hamstone or reconstituted hamstone should be used in line with neighbouring properties in

a Conservation Area. The Parish Council's Built Environment Survey 2017 provides evidence.

21/010/c **Planning Decisions and Reports:**
Reports

20/03624/TCA – notification of intent to carry out tree surgery works to no. 1 tree within a Conservation Area – Rag Cottage, 27 High Street, Stoke sub Hamdon TA14 6PR – no published progress.

20/02274/DPO – application for the modification of section 106 agreement between South Somerset District Council, Abbey Manor Developments Ltd and Blue Cedar Houses Ltd attached to planning approval 16/03872/FUL dated 22 December 2016 and approval 17/00186/FUL dated 24th February 2017 to remove the age restriction attached to the approvals. – Land and Buildings, Greatfield Lane, Stoke sub Hamdon TA14 – No further published progress.

20/00991/OUT – outline application with all matters reserved save for access for the residential development of land for up to 30 no. dwellings - Land at Masons Lane, Montacute – No further published progress.

20/01831/FUL – the erection of a detached chalet style dwelling and associated access and parking - Land rear of Princes Close Car Park, Stoke Sub Hamdon – further amended plans submitted. No published progress.

Decisions

It was RESOLVED to ratify the Planning Groups recommendations.

21/026 **GOVERNANCE:**

Nothing to report.

21/027 **CORRESPONDENCE:**

No correspondence received.

21/028 **MEMBERS' & CLERK'S REPORTS:**

Cllr Nelms said residents in Martock have had their properties marked with a 'X' which is an indicator for dog thieves. Similarly, cars are being marked for potential thieves. It was agreed to put an article in the newsletter to make residents aware. **Action Clerk**

Cllr Donovan asked if an article could be put in the newsletter about the new grit bin on the grass verge outside the Co-Op. **Action Clerk**

21/029 **ITEMS FOR FUTURE AGENDAS:**

None declared.

21/030 **DATE OF NEXT PARISH COUNCIL MEETING:**

There being no further business the meeting was closed at 20.18pm. The next meeting will be held on Wednesday, 3rd March 2021 at 7.00pm.