



No.7 North Street Workshops, North Street, Stoke sub Hamdon TA14 6QR

You are summonsed to a meeting of Stoke sub Hamdon Parish Council on

WEDNESDAY 3rd SEPTEMBER 2025 at 7pm

at the Parish Council Offices, No.7, North Street Workshops

Gilly Lowe

Parish Clerk

27TH AUGUST 2025

Councillors are reminded that as holders of public Office they are expected to comply with the Nolan Principles, and the Councils Code of Conduct as well as showing respect for others in accordance with the law.

As per Councils Standing Order 3(e) there will be an opportunity for members of the public to comment on Agenda items (at the discretion of the chairman of the meeting).

If a person behaves in an offensive or improper manner which disrupts the meeting and refuses to moderate their behaviour they will, by motion, be excluded from the remainder of the meeting.

AGENDA

25/163

RECORDING OF MEETING

Attention is drawn to the Council's policy on recording meetings. Those wishing to record meetings are asked to notify the Chair prior to or at the commencement of the meeting if they intend to audio/video record public proceedings

25/164

APOLOGIES FOR ABSENCE

25/165

DECLARATIONS OF INTEREST IN AGENDA ITEMS

25/166

APPROVAL OF MINUTES

Council are requested to **RESOLVE TO APPROVE** the minutes of the full council meeting, held on 2nd July 2025.

25/167

SOMERSET COUNCIL REPORT

A report from Somerset Council representatives.

25/168**OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS (NOT COVERED BY AGENDA ITEMS)**

- (a) The Clerk to report on the progress of remedial works associated with the Memorial Hall and Stonehill play areas.
- (b) Confirmation of agreement from the Memorial Hall Committee to support the Lighting up for Baby Loss nationwide campaign in October and installation of the flagpole Christmas tree.
- (c) Confirmation of items purchased for the office in relation to fire safety and shared use of the facility.

25/169**PLANNING**

Members are asked to provide comments on the following planning application:

- (a) 25/01525/FUL – Recreation Ground, West Street, Stoke-sub-Hamdon TA14 6QE
Proposal: Replacement and extension of safety netting around floodlit training area.
To note the response from the parish council (Retrospective)
- (b) 25/01161/TCA – The Granary East Stoke Stoke-sub-Hamdon TA14 6UF
Proposal: Notification of intent to Fell No. 2 Trees (Ash trees, Ash die back present removal and replanting proposed) within a Conservation Area.
This is for **notification** only.
- (c) 25/02087/TCA – North Street Farmhouse, North Street, Stoke-sub-Hamdon TA14 6QR
Proposal: Notification of intent to perform tree surgery works to No.03 trees (Scotts Pine, Purple Leaf Plum and Silver Birch) included within a Conservation Area.
This is for **notification** only.
- (d) 25/02115/HOU – 56, High Street, Stoke-sub-Hamdon TA14 6PS
Proposal: Alter and extend existing outbuilding to form a home office and toilet facility.
- (e) To report on any decision notices received not previously circulated.

25/170**WORKING GROUP UPDATES**

Progress Reports from the following Working Groups:

- (a) Castle School 150th Anniversary WG
- (b) Speedwatch WG
- (c) Allotments WG
- (d) Dog and Waste Bins WG

25/171**HYFC**

To update council on plans and proposals for the future of HYFC.

25/172**CHRISTMAS LIGHTS**

To update council on plans for festive lights and trees in the village.

25/173**GRIT BINS**

To confirm the location and status of grit bins as per County Roads request for the winter 2025 season re-filling programme.

- 25/174 FINANCE**
(a) Members to **APPROVE** a list of payments circulated ahead of the meeting as part of the Responsible Financial Officers report.
(b) Members are asked to **APPROVE** the bank reconciliation statement as of 31st August 2025.
(c) Members to note the content of the Responsible Financial Officer's finance report.
(d) Council to **APPROVE** the purchase of a new office printer, scanner and copier with a budget up to £150.00 plus VAT
(e) To note the conclusion of audit and external auditor's report and agree to a forward action plan where applicable.
(f) To note the date of publication of the conclusion notice as 4th September.
- 25/175 PARISH PREPAREDNESS SURVEY**
To discuss the council's response to the above survey and consider next steps in adopting an emergency and resilience plan for the village.
- 25/176 THE PARISH OFFICE**
To update Council on receipt of the office tenancy renewal and approve signing of the same.
- 25/177 BOLLARDS TO PROTECT DEFIBRILLATOR AT THE MEMORIAL HALL**
Members to consider installation of fixed bollards to prevent parking in front of the defibrillator at the Memorial Hall.
- 25/178 YOUTH PROVISION**
An update on the next steps for the Youth Club in the village and a review of their summer activities.
- 25/179 RANGER TASKS**
(a) Update to be provided on progress during July and August 2025.
(b) Council to **CONFIRM** a prioritised list of tasks for the Parish Ranger
- 25/180 HIGHWAYS MATTERS**
To raise any new highways concerns or issues within the Parish that require action.
- 25/181 CRIME, DISORDER AND COMMUNITY SAFETY**
To raise any concerns or issues within the Parish
- 25/182 CORRESPONDENCE**
Members are asked to consider any correspondence that requires a decision.
- 25/183 ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT MEETING**
- 25/184 DATE OF NEXT MEETING**
Wednesday 8th OCTOBER 2025, starting at 7:00pm.

END OF AGENDA